

**THE VILLAGE OF DEXTER  
VILLAGE COUNCIL MEETING  
Monday, June 23, 2008**

**\*\*\*\*\*7:30pm\*\*\*\*\***

**Dexter Senior Center, 7720 Dexter Ann Arbor Road**

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**B. ROLL CALL: President Keough**

J. Carson

P. Cousins

D. Fisher

J. Semifero

J. Smith

R. Tell

**C. APPROVAL OF THE MINUTES**

1. Regular Council Meeting Minutes - June 9, 2008
2. Special Joint Meeting Minutes – June 2, 2008

**Page# 1-8**

**D. PRE-ARRANGED PARTICIPATION:**

*Pre-arranged participation will be limited to those who notify the Village office before 5:00 p.m. Tuesday of the week preceding the meeting, stating name, intent and time requirements. (10-minute limit per participant)*

**E. APPROVAL OF AGENDA:**

**F. PUBLIC HEARINGS**

*Action on each public hearing will be taken immediately following the close of the hearing*

Public Hearing to Discuss 2008-2009 Budget

Consideration of: Resolution to adopt the 2008-2009 Budget

**Page# 9-10**

*"This meeting is open to all members of the public under Michigan Open Meetings Act."*

**[www.villageofdexter.org](http://www.villageofdexter.org)**

**G. NON-ARRANGED PARTICIPATION:**

*Non-arranged participation will include those in the audience not listed on the agenda that wish to speak. At the Village President's discretion, members of the audience may be called on to speak at any time. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives*

**H. COMMUNICATIONS:**

1. Upcoming Meeting List
2. Thank You Note from the Dexter Senior Center
3. Grant Tally

**Page# 11-16**

**I. REPORTS:**

1. Sheriff Department Report – Sgt. Gieske

**Page# 17-22**

2. Community Development Manager – Allison Bishop

**Page # 23-42**

3. Board, Commission, & Other Reports- “Bi-annual or as needed”

Assistant Village Manager

Dexter Area Chamber

**Dexter Area Fire Department Representative – Joe Semifero**

Downtown Development Chair

Farmer's Market Representative

Gordon Hall Mgmt Team Representative

Huron River Watershed Council Representative

Library Board Representative

Parks Commission Chair

**Planning Commission Chair – Matt Kowalski**

Tree Board Chair

Washtenaw Area Transportation Study Policy Committee Representative

Western Washtenaw Area Value Express Representative

*“This meeting is open to all members of the public under Michigan Open Meetings Act.”*

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4. Subcommittee Reports
  - Facility Committee – none
  - Mill Pond Park Planning Team- none
  - Utility Committee – none

5. Village Manager Report

**Page# 43-44**

6. President's Report – Verbal Update

**J. CONSENT AGENDA**

*Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion. There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business.*

1. Consideration of: Bills & Payroll in the amount of: \$183,325.77

**Page# 45-52**

**K. OLD BUSINESS- Consideration and Discussion of:**

1. Discussion of: Main Street Bridge Project – Construction Updates

**L. NEW BUSINESS- Consideration and Discussion of:**

1. Discussion of: Gordon Hall Water/Sewer Request

**Page# 53-80**

2. Consideration of: 2007-2008 Budget Amendments

**Page# 81-82**

*"This meeting is open to all members of the public under Michigan Open Meetings Act."*

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3. Consideration of: Recommendation to restrict proceeds received from the sale of Village property

**Page# 83-86**

4. Consideration of: Recommendation to accept the 2008-09 DDA Budget

**Page# 87-92**

5. Consideration of: Recommendation to approve the Treasurer/Finance Officer Employment Agreement

**Page# 93-98**

**M. COUNCIL COMMENTS**

**N. NON-ARRANGED PARTICIPATION**

*Same as item F. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.*

**O. ADJOURNMENT**

**Council Work Session Reminder**  
**June 30<sup>th</sup> – 6 p.m.**  
**Starting at the Cottage Inn – 3219 Broad**  
**Topic: Village Office Locations**

*"This meeting is open to all members of the public under Michigan Open Meetings Act."*

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DEXTER VILLAGE COUNCIL  
REGULAR MEETING  
MONDAY, JUNE 9, 2008

**AGENDA**

6-23-08

**ITEM**

C-1

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:32 by President Keough in the Dexter Senior Center located at 7720 Dexter Ann Arbor Rd. in Dexter, Michigan

**B. ROLL CALL:**

D. Fisher	P. Cousins	
J. Semifero	J. Carson	R. Tell
J. Smith	S. Keough	

**C. APPROVAL OF THE MINUTES**

Regular Council Meeting Minutes- May 27, 2008 and  
Budget Work Sessions-May 19, 2008 and May 28, 2008

Motion Fisher; support Semifero to approve the regular Council minutes of May 27, 2008 and the Budget Work Sessions of May 19, 2008 and May 28, 2008 with the following changes to the minutes of May 27:

- clarify in J-2 that the Central Street will be closed on Friday evening June 6 and Saturday June 7
- change Smith Woods Preserve to Smith Woods Park in Item K-3
- add amount of budget amendment (\$9,500) to Item L-4

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson, Keough.

Nays: none

Motion carries

**D. PREARRANGED PARTICIPATION**

None

**E. APPROVAL OF THE AGENDA**

Motion Carson; support Semifero to approve the agenda adding under NEW BUSINESS, Item 14. Consideration of: Police services.

Ayes: Smith, Semifero, Tell, Carson, Fisher, Cousins, Keough

Nays: none

Motion carries

**F. PUBLIC HEARINGS**

Public hearing to discuss 2008-09 Water, Sewer & Refuse Rates.

Public hearing open at 7:40

Robert Murphy of 3713 Bristol Dr. questions Mr. Keough's quote in the paper re: Water, Sewer, and Refuse rates not increasing since 2004. Mr. Keough indicates that he was misquoted as per the graph provided which shows that water rates were flat for many years before they began to gradually increase in 2004.

Public hearing closed at 7:43

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Consideration of: Resolution to adopt Water, Sewer, and Refuse rates as per Item F. 1 Agenda 6-9-08 effective 7-01-08.

Motion Semifero, support Tell to adopt the Water, Sewer, and Refuse rates as per Item F. 1, Agenda 6-09-08 effective 7-01-08.

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Smith, Keough

Nays: none

Motion carries

#### **G. NON-ARRANGED PARTICIPATION**

Ron Jefferies of the Jolly Pumpkin Brewery, 3115 Broadway introduces himself re: Item L. 3, liquor license transfer.

#### **H. COMMUNICATIONS:**

1. Upcoming Meeting List.
2. Washtenaw County- economics of history preservation
3. Updated Reporting Schedule
4. Southeast Michigan Council Of Governments- 40<sup>th</sup> anniversary celebration
5. Risk avoidance program grant award
6. Dexter Area Historical Society & Museum- Thank you letter

#### **I. REPORTS**

1. Dexter Area Chamber- Joe Nowak
2. Subcommittee Reports

Mill Pond Planning Team- Alan Green

4. Village Manager Report
  - a. Mrs. Dettling submits her report as per packet
5. President's Report

Mr. Keough submits his report as per packet

#### **J. CONSENT AGENDA**

1. Consideration of: Bills and Payroll in the amount of \$317,606.83

2. Consideration of: Request from Boy Scout Troup 477 to place sandwich board signs on Baker across from Creekside, the corner of Dan Hoey and Dexter-Ann Arbor and the intersection of Baker and Main St. from June 18-21, 2008 to promote their annual rummage sale which will be held June 20-21 at Creekside.

Motion Fisher; support Smith to approve the consent agenda as presented.

Ayes: Tell, Carson, Cousins, Smith, Fisher, Semifero, Keough.

Nays: None

Motion carries

**K. OLD BUSINESS-Consideration and Discussion of:**

1. Discussion of: Main Street Bridge Project- construction updates

Dam removal/ fisheries grant

2. Discussion of: Preparation for the next Town Hall Meeting.

**L. NEW BUSINESS-Consideration of and Discussion of:**

1. Consideration of: Appointment of Joe Nowak to the Downtown Development Authority.

Motion Semifero; support Fisher to approve the appointment of Joe Nowak to the Downtown development Authority.

Ayes: Carson, Cousins, Fisher, Smith, Semifero, Tell, Keough

Nays: none

Motion carries

2. Consideration of: Appointment of Kim Covert to the Parks Commission.

Motion Semifero; support Smith to approve the appointment of Kim Covert to the Parks Commission.

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson, Keough

Nays: none

Motion carries

3. Consideration of: Resolution regarding liquor license transfer application.

Motion Fisher, support Semifero to approve the resolution from Michigan Liquor Control Commission to transfer ownership of the Micro Brewer license from Jolly Pumpkin Artisan Ales LLC to Northern United Brewing Company LLC.

4. Consideration of: 2008 Village of Dexter Agreement, for the replacement of the (Dexter) Main St. bridge and dam removal project.

Motion Cousins, support Carson to approve the 2008 Village of Dexter agreement for the replacement of the Dexter Main Street Bridge and dam removal project.

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Smith, Keough

Nays: none

Motion carries

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5. Discussion of: Request from the Dexter Historical Society & Museum to extend Village water and sewer connections to Gordon Hall.

6. Consideration of: Adoption of the 2008-09 Millage rate.

Motion Semifero, support Smith to approve the adoption of the 2008-09 millage rate:

General Operating – 9.8151

Streets - 2.9891

General Obligation Debt - .7520

Ayes: Tell, Carson, Cousins, Smith, Fisher, Semifero, Keough

Nays: none

Motion carries

7. Consideration of: Setting a public hearing for June 23, 2008 on the proposed 2008-09 annual budget.

Motion Carson, support Tell to set a public hearing for June 23, 2008 on the proposed 2008-09 annual budget.

Ayes: Carson, Cousins, Fisher, Smith, Semifero, Tell, Keough

Nays: none

Motion carries

8. Discussion of: Resolution establishing the Village Arts, Culture and Heritage Committee

Motion Fisher, support Carson to establish the Village Arts, Culture, and Heritage Committee as per Item L. 8, agenda 6-9-08.

Ayes: Cousins, Fisher, Smith, Tell, Carson, Keough

Nays: Semifero

Motion carries

9. Consideration of: Resignation of Paul Kepler from Parks Commission

Motion Tell, support Smith to approve the resignation of Paul Kepler from Parks commission.

Ayes: Smith, Semifero, Tell, Carson, Fisher, Cousins, Keough

Nays: none

Motion carries

10. Consideration of: Reappointments to the Planning Commission

Motion Fisher, support Semifero to approve the reappointments of John Beleflier and Derk Wilcox to the Planning Commission with terms to expire in June 2011.

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Smith, Keough

Nays: none

Motion carries

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11. Consideration of: Reappointments to the Parks Commission

Motion Fisher, support Semifero to approve the reappointments of Alan Green and John Coy to the Parks Commission with terms to expire in June 2011.

Ayes: Tell, Carson, Cousins, Smith, Fisher, Semifero, Keough

Nays: none

Motion carries

12. Consideration of: Reappointments to the Zoning Board of Appeals

Motion Semifero, support Fisher to approve the reappointments of Eric Bombery, Sandy Hansen and Jim Lester (Alternate) to the Zoning Board of Appeals with terms to expire in June 2011.

Ayes: Carson, Cousins, Fisher, Smith, Semifero, Tell, Keough

Nays: none

Motion carries

13. Consideration of: Village Manager Employment Agreement

Motion Carson, support Cousins to approve the Village Manager Employment Agreement as per Item L. 13, agenda 6-9-08.

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson, Keough

Nays: none

Motion carries

14. Consideration of Police services

Motion Cousins, support Carson to instruct staff to form a coalition with Webster Township and Dexter Township to provide police services reducing the number of deputies from 8 to 7 on an equal cost shared basis.

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Keough

Nays: Smith

Motion carries

**M. COUNCIL COMMENTS**

Tell	no
Fisher	no
Semifero	would like to see a running total of grants consider moving appointments to CONSENT AGENDA Troy, sprinkler rule for night time only
Boyle	no
Carson	night time sprinkling a bad idea
Cousins	no
Smith	alumnae functions were good

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**N. NON-ARRANGED PARTICIPATION**

Louie and Julie Nagel of 5375 River Woods Ct. speak in favor of the Arts committee

**O. ADJOURNMENT**

Motion Carson; support Smith to adjourn at 9:50

Unanimous voice vote

Respectfully submitted

The Honorable  
David F. Boyle  
Clerk, Village of Dexter

Approved for Filing: \_\_\_\_\_

DEXTER VILLAGE COUNCIL / DEXTER COMMUNITY SCHOOL BOARD OF EDUCATION

Special Meeting – Village Well Site  
Creekside Media Center - 2615 Baker Road  
June 2, 2008

**AGENDA** 6-23-08  
**ITEM** C-2

The meeting convened at 6:00 P.M., under the leadership of Board Trustee Wendorf.

**Roll Call**

Board of Ed Present: J. Schumacher, L. Wendorf, B. Everdeen, R. Darr, K. Covert

Absent: D. Lundy, L. Cobler

Also present E. Shirk, D. LeFerele

Village Council Present: Tell, Carson, Smith, Fisher, Cousins, Keough

Absent: Semifero

Also Present: Mgr. Dettling, Asst. Mgr Nicholls, Supt. Lobdell, Consultants Cale, Gronevelt, Whalen

Consultant Christine Cale distributed maps and gave a presentation of the Village process and progress to date for locating and arranging for placement of new wells to provide for additional community water supply. Aquifer testing and the drilling of a test well have been completed. The results have been very positive. The water chemistry was tested to determine the drinking water quality and the results of this testing has been positive, as well. She further explained the necessity for the required isolation zone. Current plans would be for a 300 foot area to accommodate two new wells.

Requests for permitting have been submitted by the Village to the MDEQ and a report is pending. Design and construction would follow the permitting. A target goal of Summer '09 completion has been proposed. The Village position would be to disrupt school functions as little as possible.

In response to a question, Consultant Whalen explained what would happen to the supply to surrounding homes, stating three (3) months of twenty four (24) hour pumping would only temporarily lower the aquifer level by approximately 3 feet and that public record indicates that local wells have been drilled at such deep levels that they would not feel any effect. While the chance of the wells causing adverse effects to local property is slight, it was suggested that prior to an agreement, a Village mitigation plan be established.

Further discussion centered on the permitted uses / restrictions of an isolation area and its proximity to the closest homes in the area.

Both groups agreed the next step would be to establish a committee comprised of two Trustees, plus staff members, from each Board. This subset would be charged with working out details.

Following the School Board's meeting with their design / construction consultants, Superintendent Shirk will contact Village Manager Dettling to set the first committee meeting.

An opportunity for citizen participation was offered. There were no citizens who wished to speak.

**Adjournment**

Moved Fisher, Second Smith, that as there was no further business the meeting be adjourned.

Voice Vote: Unanimous

The meeting was adjourned at 6:45 P.M.

Respectfully submitted,

Donna L. Fisher, Acting Clerk

Filing Approved \_\_\_\_\_





AGENDA 6-23-08

ITEM F-1

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Dexter Village Council will hold a public hearing Monday, June 23, 2008 at 7:30 p.m. at the Dexter Senior Center, 7720 Dexter-Ann Arbor Road, Dexter, Michigan, for the purpose of hearing public comment regarding the adoption of the Proposed Fiscal Year 2008/09 Budget.

Information regarding the Proposed Fiscal Year July 1, 2008 through June 30, 2009 Budget is available for public inspection at the Village Office, on the second floor of the National City Bank Building, 8123 Main Street, Dexter MI weekdays between 9:00 am and 5:00 pm and online at <http://www.villageofdexter.org> on the Reference Desk.

Donna Dettling  
Village Manager

Publish: June 12, 2008

## VILLAGE OF DEXTER RESOLUTION NO.

### RESOLUTION OF ADOPTION FISCAL YEAR 2008-2009 BUDGET

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**WHEREAS**, a detailed revenue and expenditure plan has been presented in accordance with all applicable Village, State and Federal statutes; and

**WHEREAS**, a public hearing was held on June 23, 2008 on the proposed budget;

**NOW, THEREFORE BE IT RESOLVED**, that the attached budget for July 1, 2008 through June 30, 2009 is hereby adopted and made a part of this resolution; and

I certify that a motion by the Village Council to approve the foregoing resolution was made by \_\_\_\_\_ and supported by \_\_\_\_\_.

Roll Call Vote:

Ayes:

Nays:

Absent:

The Village President declared this resolution adopted this

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David F. Boyle  
Village Clerk

## 2008 Upcoming Meetings

Board	Date	Time	Location	Website	Village Representative
Washtenaw Area Transportation Study-Policy	6/18/2008	9:30 a.m.	Scio Township Hall	<a href="http://www.miwats.org/">http://www.miwats.org/</a>	Jim Carson
Webster Township Planning	6/18/2008	7:30 p.m.	Webster Township Hall	<a href="http://www.twp.webster.mi.us/">http://www.twp.webster.mi.us/</a>	
Dexter Area Fire Board	6/18/2008	6:30 p.m.	Dexter Township Hall	<a href="http://dexterareafire.org/">http://dexterareafire.org/</a>	Joe Semifero
Huron River Watershed Council	6/19/2008	5:30 p.m.	1100 N. Main, Suite 210, Ann Arbor	<a href="http://www.hrwc.org/">http://www.hrwc.org/</a>	Paul Cousins
Village of Dexter Town Hall Meeting	6/19/2008	7:00 p.m.	Senior Center	<a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>	
Scio Township Planning	6/23/2008	7:30 p.m.	Scio Township Hall	<a href="http://www.twp.scio.mi.us/">http://www.twp.scio.mi.us/</a>	
Chelsea City Council	6/24/2008	7:30 p.m.	Washington Street Education Center	<a href="http://www.city-chelsea.org/">http://www.city-chelsea.org/</a>	
Dexter Township Planning	6/24/2008	7:00 p.m.	Dexter Township Hall	<a href="http://www.twp-dexter.org/">http://www.twp-dexter.org/</a>	
Western Washtenaw Area Value Express	6/24/2008	8:15 a.m.	Chelsea Community Hospital		Jim Carson
Scio Township Board	6/25/2008	7:00 p.m.	Scio Township Hall	<a href="http://www.twp.scio.mi.us/">http://www.twp.scio.mi.us/</a>	
Southeast Michigan Council of Governments	6/26/2008	4:00 p.m.	The Henry Ford - Dearborn	<a href="http://www.semco.org">http://www.semco.org</a>	Shawn Keough
Dexter Township Planning	7/1/2008	7:00 p.m.	Dexter Township Hall	<a href="http://www.twp-dexter.org/">http://www.twp-dexter.org/</a>	
Washtenaw County Road Commission	7/1/2008	1:00 p.m.	Road Commission Offices	<a href="http://www.wcroads.org/">http://www.wcroads.org/</a>	
Washtenaw Area Transportation Study- Technical	7/2/2008	9:30 a.m.	Road Commission Offices	<a href="http://www.miwats.org/">http://www.miwats.org/</a>	Rhett Gronevelt
Washtenaw County Board of Commissioners	7/2/2008	6:45 p.m.	Board Room, Admin Building	<a href="http://www.washtenaw.org/government/boc/">http://www.washtenaw.org/government/boc/</a>	
Dexter Area Historical Society	7/3/2008	7:30 p.m.	Gordon Hall	<a href="http://www.hvcn.org/info/dextermuseum/">http://www.hvcn.org/info/dextermuseum/</a>	
Dexter Community Schools Board of Education	7/7/2008	7:00 p.m.	Creekside Intermediate School	<a href="http://web.dexter.k12.mi.us/">http://web.dexter.k12.mi.us/</a>	
Dexter District Library Board	7/7/2008	7:30 p.m.	Dexter District Library	<a href="http://www.dexter.lib.mi.us/">http://www.dexter.lib.mi.us/</a>	
Dexter Village Planning Commission	7/7/2008	7:30 p.m.	Senior Center	<a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>	Jim Carson
Chelsea City Council	7/8/2008	7:30 p.m.	Washington Street Education Center	<a href="http://www.city-chelsea.org/">http://www.city-chelsea.org/</a>	
Scio Township Board	7/8/2008	7:00 p.m.	Scio Township Hall	<a href="http://www.twp.scio.mi.us/">http://www.twp.scio.mi.us/</a>	
Dexter Area Chamber of Commerce	7/9/2008	7:30 a.m.	Chamber Offices	<a href="http://www.dexterchamber.org/">http://www.dexterchamber.org/</a>	Paul Cousins
Dexter Downtown Development Authority	7/10/2008	7:30 p.m.	Senior Center	<a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>	Shawn Keough

AGENDA 6-23-08  
ITEM M-1

Due to the possibility of cancellations please verify the meeting date with the listed  
website or the Village Representative



AGENDA 6-23-08

ITEM H-2

Dear Donna,

6-4-08

On behalf of the Dexter  
Senior Center, I would like  
to thank you for \$1000 gift.  
This money will greatly  
assist us as we continue to  
deliver programs & services  
to our seniors. In addition,  
please give my sincere  
thanks to the Village Council  
for all their support. It  
is greatly appreciated.

Sincerely,  
Lynn Robinson  
Director



AGENDA 6-23-08  
ITEM H-3

**P15**





## 2008 Sheriff Department Overtime ITEM I-1

Date	Village/Collaboration	Amount	Reasons	Estimated Cost
Jan-08	Village	\$ 213.75	Court, Investigation	\$ 522.50
Jan-08	Collaboration	\$ 1,197.00	Fill-In, Holiday	\$ 1,745.63
Feb-08	Village	\$ 605.25	Investigations	\$ 522.50
Feb-08	Collaboration	\$ 1,218.38	Holiday, Investigation, Fill-In	\$ 1,745.63
Mar-08				\$ 522.50
Mar-08				\$ 1,745.63
Apr-08				\$ 522.50
Apr-08				\$ 1,745.63
May-08				\$ 522.50
May-08				\$ 1,745.63
Jun-08				\$ 522.50
Jun-08				\$ 1,745.63
Jul-08				\$ 522.50
Jul-08				\$ 1,745.63
8-Aug				\$ 522.50
8-Aug				\$ 1,745.63
8-Sep				\$ 522.50
8-Sep				\$ 1,745.63
8-Oct				\$ 522.50
8-Oct				\$ 1,745.63
8-Nov				\$ 522.50
8-Nov				\$ 1,745.63
8-Dec				\$ 522.50
8-Dec				\$ 1,745.63
	Totals	\$ 3,234.38	✓	\$ 27,217.50

Washtenaw County Sheriff's Office  
OT Billing Summary  
Dexter Village  
January 2008 - Time Capture Reports  
Pay Period Ending: 1/19/08

Received  
May 19, 2008

January & February  
2008

<u>Deputy</u>	<u>DATE</u>	<u>HOURS</u>	<u>RATE</u>	<u>SERVICE TYPE</u>	<u>RATE</u>	<u>TOTAL</u>
YEAGER	15-Jan	2.00	1.5	Court	\$57.00	\$ 114.00
	Sub-Total	2.00				\$ 114.00

Hours moved from Dexter Collaboration Summary:

YEAGER	5-Jan	1.75	1.5	INVESTIGATION	\$57.00	\$ 99.75
		1.75				\$ 99.75

Total to Be Billed

\$ 213.75

Hours moved to Dexter Collaboration:

DALTON	1-Jan	8.00	2.0	Holiday	\$57.00	\$ 456.00
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Washtenaw County Sheriff's Office  
 OT Billing Summary  
 Dexter Collaboration  
 January 2008 - Time Capture Reports  
 Pay Period Ending: 1/19/08

<u>DEPUTY</u>	<u>DATE</u>	<u>HOURS</u>	<u>RATE</u>	<u>SERVICE TYPE</u>	<u>RATE</u>	<u>TOTAL</u>
DEZWAAN	12-Jan	8.00	1.5	FILL IN	\$57.00	\$ 456.00
MESKO	6-Jan	8.00	1.5	FILL IN	\$57.00	456.00
SHAFFER	11-Jan	8.00	1.5	FILL IN	\$57.00	\$ 456.00
Sub-Total		24.00				\$ 1,368.00

Hours moved from Dexter Township Summary:

HAUSE	1-Jan	8.00	2.0	HOLIDAY	\$57.00	\$ 456.00
Sub-Total		8.00				\$ 456.00

Hours moved from Dexter Village Summary:

DALTON	1-Jan	8.00	2.0	Holiday	\$57.00	\$ 456.00
Sub-Total		8.00				\$ 456.00

Hours moved from Webster Township Summary:

MESKO	1-Jan	8.00	2.0	HOLIDAY	\$57.00	\$ 456.00
PASTERNAK	1-Jan	8.00	2.0	HOLIDAY	\$57.00	\$ 456.00
Sub-Total		16.00				\$ 912.00

Dexter Collaboration Total \$ 3,192.00

Amount to Be Billed to Dexter Township	\$ 1,197.00
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Amount to Be Billed to Dexter Village	\$ 1,197.00
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Amount to Be Billed to Webster Township	\$ 798.00
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Hours moved to Dexter Village Summary:

YEAGER	5-Jan	1.75	1.5	INVESTIGATION	\$57.00	\$ 99.75
		1.75				\$ 99.75

DEXTER VILLAGE  
1/20/08 - 2/29/08

Deputy	Pay Period	SLIPID	Leave Date	Hours	OT Type/Rate	Service Type	Billable	Reason	Comments	Rate	Total
PASTERNAK JR, ROBERT J	01/20/2008 - 02/02/2008	97611	01/20/2008	1.00	Overtime @ 1.5	INVESTIGATION	Yes	See Comments Below	CSC	\$ 57.00	\$ 57.00
VALENTINE, HARRY	02/03/2008 - 02/16/2008	98108	02/02/2008	1.25	Overtime @ 1.5	INVESTIGATION	Yes	See Comments Below	DV	\$ 71.25	\$ 71.25
HILLOBUK, JEREMY MICHAEL	02/03/2008 - 02/16/2008	98327	02/06/2008	1.00	Overtime @ 1.5	EXTENSION	Yes	See Comments Below	FAMILY TROUBLE	\$ 57.00	\$ 57.00
HILLOBUK, JEREMY MICHAEL	02/17/2008 - 03/01/2008	99082	02/14/2008	4.00	Overtime @ 1.5	INVESTIGATION	Yes	See Comments Below	APPROVED FOLLOW-UP ON CIVIL DISPUTE LOG: 46354	\$ 228.00	\$ 228.00
<b>Total</b>				<b>7.25</b>							<b>\$ 413.25</b>

Hours that will appear on next billing (1):

VALENTINE, HARRY	03/02/2008 - 03/15/2008	101084	03/11/2008	2.00	Overtime @ 1.5	COURT	Yes	See Comments Below	DV NO CONTEST PLEA 0830 TO 0930 2 HRS MCB	\$ 57.00	\$ 114.00
<b>Total</b>				<b>2.00</b>							<b>\$ 114.00</b>

Investigation hours coded incorrectly to another township:

PARVIZ, KEVIN A	01/20/2008 - 02/02/2008	97333	01/21/2008	2.00	Overtime @ 2.5	INVESTIGATION	Yes	See Comments Below	TRANSFER DIGITAL TO READABLE FORMAT RE DV	\$ 96.00	\$ 192.00
<b>Total</b>				<b>2.00</b>							<b>\$ 192.00</b>

Total Hours: 11.25  
Billable Hours: 11.25  
Non-Billable Hours: 0.00

Hours Billed Currently: 9.25  
Hours to Appear on Next Billing: 2.00  
Total billable hours (2): 11.25

Total to be Billed \$ 605.25

Notes:

- (1) Hours for March 11 appear on Time Capture report due to report parameters
- (2) Same as total above
- (3) Slips sorted by billable status and date - Time Capture report sorted by employee name

DEXTER COLLABORATION  
1/20/08 - 2/29/08

Deputy	Pay Period	SPLIT	Leave Date	Hours	OT Type/Rate	Service Type	Billable	Reason	Comments	Rate	Total
MESKO, MARK DOUGLAS	01/20/2008 - 02/02/2008	97072	01/21/2008	8.00	Overtime @ 2.0	HOLIDAY	Yes	See Comments Below	DAY-SHIFT ON HOLIDAY 415	\$ 57.00	\$ 456.00
VALENTINE, HARRY	01/20/2008 - 02/02/2008	97073	01/21/2008	8.00	Overtime @ 2.0	HOLIDAY	Yes	See Comments Below	NOONS ON MILK DAY HOLIDAY 415	\$ 57.00	\$ 456.00
YEAGER, BRIAN S	01/20/2008 - 02/02/2008	97188	01/21/2008	8.00	Overtime @ 2.0	HOLIDAY	Yes	See Comments Below	MILK DAY HOLIDAY MIDS 415	\$ 57.00	\$ 456.00
HILLOUK, JEREMY MICHAEL	01/20/2008 - 02/02/2008	97708	01/23/2008	1.00	Overtime @ 1.5	EXTENSION	Yes	See Comments Below	202 MISSING PERSON DISPATCHED AT 2300HRS	\$ 57.00	\$ 57.00
GRIM, EDWARD ALLAN	02/03/2008 - 02/16/2008	98957	02/13/2008	4.00	Overtime @ 1.5	FILL IN	Yes	SICK	COVERED FOR SICK CALL SPLIT SHIFT WITH MANSELL/DODLOG NUMBER 46242	\$ 57.00	\$ 228.00
MANSELL, KEITH ALLEN	02/03/2008 - 02/16/2008	98958	02/13/2008	4.00	Overtime @ 1.5	FILL IN	Yes	SICK	TO COVER FOR SICK CALL SUMNER/ SPLIT SHIFT WITH GRIM	\$ 57.00	\$ 228.00
MESKO, MARK DOUGLAS	02/17/2008 - 03/01/2008	99710	02/18/2008	8.00	Overtime @ 2.0	HOLIDAY	Yes	See Comments Below	REGULARLY SCHEDULED SHIFT LOG 47110	\$ 57.00	\$ 456.00
VALENTINE, HARRY	02/17/2008 - 03/01/2008	99713	02/18/2008	8.00	Overtime @ 2.0	HOLIDAY	Yes	See Comments Below	WORKED NORMAL HOLIDAY SHIFT	\$ 57.00	\$ 456.00
YEAGER, BRIAN S	02/17/2008 - 03/01/2008	99714	02/18/2008	8.00	Overtime @ 2.0	HOLIDAY	Yes	See Comments Below	WORKED HIS NORMAL SHIFT ON A HOLIDAY	\$ 57.00	\$ 456.00
<b>Total</b>											<b>\$ 3,249.00</b>

Hours that will appear on next billing (1):

MESKO, MARK DOUGLAS	03/02/2008 - 03/15/2008	101073	03/06/2008	0.50	Overtime @ 1.5	EXTENSION	Yes		LATE SR DEATH FINISH UP RPT- LOG #30576	\$ 57.00	\$ 28.50
<b>Total</b>											<b>\$ 28.50</b>

Total Hours: 57.50  
Billable Hours: 57.50  
Non-Billable Hours: 0.00

Hours Billed Currently: 57.00  
Hours to Appear on Next Billing: 0.50  
Total (2) 57.50

Total to be Billed \$ 3,249.00

Billing Distribution for Collaboration (4):

Dexter Collaboration	37.50%	\$ 1,218.38
Dexter Township	37.50%	\$ 1,218.38
Dexter Village	25.00%	\$ 812.22
Webster Township	100.00%	\$ 3,249.00
<b>Total</b>		<b>\$ 3,249.00</b>

Notes:

- (1) Hours for March 6 appear on Time Capture report due to report parameters
- (2) Same as total above
- (3) Splits sorted by billable status and date - Time Capture report sorted by employee name
- (4) Percentages for collaboration are based on the number of contracted deputies for each participating local unit





# VILLAGE OF DEXTER – COMMUNITY DEVELOPMENT OFFICE

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

AGENDA 6-23-08

ITEM I-2

## Memorandum

To: Village Council  
Donna Dettling, Village Manager  
From: Allison Bishop, AICP, Community Development Manager  
Re: Report  
Date: June 23, 2008

**Mill Pond Park Planning Team** – On June 16 the Mill Pond Team met with JJR/ECT again to discuss the next steps of the Mill Pond Redevelopment proposal. We discussed the current projects in the area, coordination with the DDA, URS and the County. The consultants will prepare an updated scope based on the goals and objectives of the project. The team has explained to the consultants that we are looking for a project master plan and information that will enable the village to apply for funding in April 2009.

**Westside Connector** – I am continuing to work with the County on the Transportation Enhancement grant application for the “Westside connector” (trail from Westridge to Warrior Creek Park). The application should be submitted within the next few weeks. We should hear if the project is funded within a few months. At this point the project is still in the conceptual stage. I hope to be able to provide Council with a conceptual map soon.

**Ryan Drive Traffic Calming** – Midwestern Consulting (MCI) has started to do preliminary survey work necessary for the design of the traffic calming improvements to Ryan Drive. If Council approves the budget as presented the goal is to have the traffic calming improvements, crosswalk and parking constructed this summer.

**Community Park Play Court** – The play court is completed and the new equipment purchased by the Parks Commission has been installed. The improvements to the park include 2 grills, 1 picnic table, 2 fun hoops, 4 spring toys and a buck-about. The play court includes 4 hoops. The only remaining issues for Community Park are parking, drinking fountain, permanent bathrooms, and a shelter for the play court.

**Parks Commission** – The Parks Commission is currently working on researching skateparks. Alan and Karen ~~and~~ prepared a report that is included with your packet. The Parks Commission is also working on finalizing updates to the Park and Recreation Master Plan. The plan will likely be set for public hearing this winter following incorporation of the Mill Pond Park plans.

**Tree Board** – The Tree Management Plan is almost complete. The Tree Board is in the final stages of putting the plan together and have started to develop the Tree Maintenance Guide. Council will be presented with the plan once the plan is complete.

## Other Projects

**Baker Road Corridor Ordinance** – The Planning Commission subcommittee working on the ordinance for the Baker Road Corridor will be meeting next month to discuss the first draft of the

ordinance. The ordinance will be an overlay ordinance similar to the Ann Arbor Road Corridor ordinance with specific standards for architecture, access and site layout.

**SGRAT (Smart Growth Assessment Tool)** - The Planning Commission will initiate the SGRAT process at the regular July 7<sup>th</sup> meeting at 7:30. Invitations will go out to Council a week or two before the meeting.

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**Permit Management Software** – I am in the process of evaluating Planning and Zoning management software for the Community Development Office. The software will help manage files and create reports of office activities, development projects, ordinance violations, and complaints. I hope to provide a recommendation to Council within the next month.

**\*\*\*\*Wellhead Protection Grant Award\*\*\*\*** – The village has been awarded \$13,675.72 for a Wellhead Protection grant through the Michigan Department of Environmental Quality. The award will be used in part to pay for work that has already been completed for the 5<sup>th</sup> well project. The funds are also used for public education.

Please feel free to contact me prior to the meeting with questions.  
Thank you,



## FY 2008 Wellhead Protection Grants Awarded

<b>WSSN</b>	<b>Water Supply</b>	<b>FY 2008</b>
0100	City of Albion	\$27,500.00
0260	Village of Athens	\$4,590.10
0450	City of Battle Creek	\$66,215.00
0650	Village of Berrien Springs	\$3,600.00
0743	Blair Township	\$3,550.00
0877	Briley Township	\$1,250.00
1170	City of Carson City	\$30,000.00
1250	Village of Cassopolis	\$8,840.00
1327	Charleston Township	\$7,500.00
1340	City of Charlotte	\$4,200.00
1420	City of Clare	\$4,000.00
1530	City of Coloma	\$13,750.00
1630	Grant Township	\$4,000.00
1720	City of Davison	\$2,500.00
1810	Village of Dexter	\$13,675.72
1840	Osceola Township	\$3,000.00
2190	City of Evart	\$19,278.00
2840	City of Grayling	\$10,000.00
3018	Haring Charter Twp.	\$14,750.00
3070	City of Hartford	\$3,200.00
3342	Charter Township of Independence	\$17,518.50
3470	City of Jackson	\$9,020.00
3520	City of Kalamazoo	\$70,000.00
3760	Lansing Board of Water and Light	\$70,000.00
3770	Lansing Charter Twp	\$37,900.00
3840	City of Leslie	\$19,885.00
3880	Crystal Falls Township	\$10,000.00
4050	City of Manton	\$16,000.00
4177	Village of Mattawan	\$4,000.00
4390	Village of Milford	\$24,999.00
4530	City of Mt Pleasant	\$2,750.00
4810	Village of Northport	\$14,200.00
5130	Village of Oxford	\$24,950.00
5138	Oxford Township	\$24,912.00
5210	Village of Paw Paw	\$10,452.00
5310	Village of Pewamo	\$250.00

<b>FY 2008 Wellhead Protection Grants Awarded</b>
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<b>WSSN</b>	<b>Water Supply</b>	<b>FY 2008</b>
5370	Plainfield Charter Township	\$11,174.88
5380	City of Plainwell	\$2,500.00
6110	City of South Lyon	\$14,394.50
6300	City of St. Johns	\$4,482.50
6320	City of St. Louis	\$16,750.00
6440	City of Sturgis	\$8,495.00
6910	Charter Township of Waterford	\$39,215.00

## AREA SKATEPARK COMPARISON



	1 AUBURN HILLS SKATEPARK	AUBURN HILLS	2 MEIJER SKATEPARK	BRIGHTON	3 RILEY SKATEPARK	FARMINGTON HILLS
Contact Person	Brian Marzoff, Dir., Parks & Rec. 248-370-9353		Cheryl Royster, Park Supervisor 810-225-8096 / 810-299-4140		Bryan Farmer, Rec. Supervisor 248-473-1805	
Organization	City of Auburn Hills		Southeast Livingston Co Rec Authority		City of Farmington Hills	
Currently Operating	Yes	Since 2005	Yes	Since 1999	No	Groundbreaking May 12, 2008 Hope to be open in October, 08
Total Skateable Area	14,000 sf	50% street-style; ramps & rails	3 acres	19,000 sf street-style asphalt; 1 ac roller hockey cement; 1+ ac: aerobic blading oval asphalt	29,000 sf	all concrete w/ multiple features including 10,000 sf bowl -- will be largest park in state
Cost to build	\$300,000	\$25/sf	Surface & Components \$100K Site prep \$250K	Unknown due to property transfer	\$875,000 Budget	\$30/sf Extra features planned if funds raised
User Count	"A ton!" w/ estimate of 25-35/ weekday; 75-100+/ Sat or Sun	Comments: Usage is what they expected and is trending upward	Avg. 25 per day; Range 10L to 50H	Comments: Usage started strong but has declined. Kids (13 +) skating elsewhere due to helmet requirement, waivers, and fees.	Expect 30,000 visitors annually and plan to host competitions and professional exhibitions	

	1 AUBURN HILLS SKATEPARK	AUBURN HILLS	2 MEIJER SKATEPARK	BRIGHTON	3 RILEY SKATEPARK	FARMINGTON HILLS
Accepted Types of Use	Boards, Blades, BMX (self-regulating)		Boards, blades, and BMX w/o pegs Sundays only; BMX track being planned		Inline skates, boards only	
Surface	Woodward Skatelite Pro with acoustical underlayment & 5 yr warranty on concrete pad <a href="http://www.playworldsystems.com/www/index.asp">http://www.playworldsystems.com/www/index.asp</a>		Local asphalt and cement donation		100% concrete	
Surface Vendor website						
Ramps & Rails	Woodward powder coated steel & 1/2" marine grade HDPE decking w/ 15 yr warranty <a href="http://www.playworldsystems.com/www/index.asp">http://www.playworldsystems.com/www/index.asp</a>		Unknown	Mostly concrete components with steel rails		
R & R Vendor website						
Maintenance	Minimal: mostly periodic surface cleaning and trash pickup		Largest annual expense is bathroom maintenance. Concrete is holding up well but asphalt has required annual patching (\$\$ & safety issues) and will replace with concrete soon.		Not sure how it will go but don't expect much for the actual park -- more for landscaping, etc. Concrete parks have much less maintenance than component styles.	
Secured vs Unsecured Area	Secured		Secured		Secured	
Supervised vs Unsupervised	Unsupervised		Supervised		Unsupervised	
Hours of Operation	April 1 to Nov. 30 8am to Dusk		Apr 1-June 6 M-F 330p - 800p June 7-Sept 3 Sa-Su 1200p - 800p Sept 4-Sept 30 M-F 100p - 900p 330p - 800p Oct 1-Oct 30 Sa-Su 1200p-800p		Unknown but do plan to keep it open year-round.	
Design recommendations	Very happy with 1/2 street, 1/2 ramps & rails plan. Select site that is visible and safe distance from resident homes (noise). Trail or sidewalk access important.				Involve your skaters right from the beginning. Solicit their ideas and their preferences. Involve them in fundraising. Identify adult with sk8 cred to act as liaison.	
Construction recommendations	Spend more upfront for longer life and less annual maintenance.		Don't cut corners with asphalt. Standard parking requirements are excessive -- ask for variance.		Both concrete and modular components have their place but if you are in it for the long haul it probably makes sense to go concrete.	

	1 AUBURN HILLS SKATEPARK	AUBURN HILLS	2 MEIJER SKATEPARK	BRIGHTON	3 RILEY SKATEPARK	FARMINGTON HILLS
Contractor recommendation	Site design by LAP Landscape Architect Professionals, Lansing; Skatepark design & install: MI Skateparks LLC				Skatepark design by Site Design Group, Inc., Carlsbad, CA <a href="http://www.sitedesigngroup.com">www.sitedesigngroup.com</a> Grindline, Inc. <a href="http://www.grindline.com">http://www.grindline.com</a>	
Parking	Started with 5 spaces and added 5 for year 2; still not enough; Design parking for easy drop off and pickup.		Have too much parking -- wasted space, wasted dollars, too much runoff.		Plenty available due to multiple use nature of facility	
Lighting	No		Yes	Vapor lights	Yes, eventually	Will raise funds
Liability / Insurance	Rely on signage: Protective gear strongly encouraged. Use facility at your own risk.		Protection via MI Muni Risk Mgmt. Authority (MMRMA). Waiver must be signed by each user.		Following guidance of MRPA Risk Mgmt. Assessment Guide and related training	
Protective Gear	Strongly encourage	via signage	Required	Signage, and contract/waiver. Helmet rental: \$1	Strongly encourage	via signage
Staffing	None	Maint supplied by DPW. Random monitoring by FT park system employee.	1 FTE	On-duty all hours		Random patrolling by park system rangers and community police. Park staff also nearby.
Rules of Use	Yes		Yes		Yes	Posted on signage
User Fees	None	Free to all	\$4/day	\$1 helmet rental avail.	None	Free to all
Non-residents welcome	Yes	95% of users residents	Yes	No surcharge	Yes	No surcharge
Other comments	Feel strongly that their success derives from lack of regulation, no fees, no requirements, reliance on kids self-policing. Overall, the community is very pleased with the park including law enforcement, muni govt, and residents. Local police voluntarily stop and visit with kids there.		Built by Chamber. Operated by School District Comm. Ed program. Transferred to 4 township rec authority. Goal is to be self-sustaining but in red since transfer. Will bring on BMX track and adding stage for events to enhance revenues.		Premium design. Plan to host regional competitions and deliver multi-level skills training program. Fundraising started in 2005. Single private donation of \$500K. During design phase, heard a lot from BMXers but could not get any of them to step forward to help with project so dropped the idea of developing design that would serve them also. Does suggest we find a way to meet their needs if we can. Even if it is an adjacent phase 2 BMX track. They will find you!	

## AREA SKATEPARK COMPARISON



	4 YEIS PARK (PROPOSED)	ANN ARBOR	5 PARKER SKATEPARK	HOWELL	6 NIXON SKATEPARK	JACKSON
Contact Person	Jeff Dehring, City of A2 Parks & Rec. Park Planning Landscape Architect Trevor Staples, Ann Arbor Skate Park Steering Committee (citizens group)  Jeff: (734) 994-1913 Trevor: 734 223-9837		Beth Shrader, Enrichment Dir., Parks & Rec. Steve Manor, City Councilman Debbie Mikula, Dir., Parks & Rec.  Debbie: 517-546-0693 ext. 7702 Beth: 517-546-0693 Steve: 517-546-6382 Home		And Sargeant, Park Supervisor	
Organization	Ann Arbor Skatepark Action Committee working with City of Ann Arbor Parks Advisory Commission		Howell Area Parks & Rec. Authority		City of Jackson Parks & Rec.	
Currently Operating	No	Unanimous Resolution of support from Parks Advisory Commission going to A2 City Council, June 2008	Yes	Since 2004	Yes	Since 2001
Total Skateable Area	30,000 sf proposed	Features:			13,000 sf	Located in park with waterpark and hockey rink. Added on area with wood components in 2007 as Council chose not to spend additional funds for concrete expansion.



	4 VETS PARK (PROPOSED)	ANN ARBOR	5 PARKER SKATEPARK	HOWELL	6 NIXON SKATEPARK	JACKSON
Cost to build	\$800,000 estimate	\$27/sf estimate	Existing park site planned and donated by city	Schools provided site. Parks & Rec provides programming. City owns & maintains.	\$225,000 \$18/sf	Used existing park site.
User Count	Per Jeff: A2 Skatepark Action Committee is driving this process. The city, while it has a skatepark mentioned as being desirable in its master plan, has no funding for such a facility. The City has made it clear that it could possible donate the land but that all other development costs must be carried by the citizens group. An escrow account would also need to be funded for on-going maintenance costs.				avg 3000/yr	User numbers beyond expectations. Annual use levels seem to fluctuate for no apparent reason.....maybe school age numbers. Users range from 6-7 up to mid-20s. Sweet spot 13-17 yrs.
Accepted Types of Use	Boards, inline skates only.				Boards, inline skates only.	
Surface	100% Concrete				100% Concrete	
Surface Vendor website					<a href="http://www.baruzzini.com">http://www.baruzzini.com</a> Baruzzini Construction, Brighton	
Ramps & Rails						
R & R Vendor website						
Maintenance						
Secured vs Unsecured Area	Fenced but not secured (walk-through present). Kids still manage to lift bikes over fence.				Secured	
Supervised vs Unsupervised	Unsupervised					Supervised: worth noting that in 7 yrs have only had one fight. Many kids are removed from park for swearing though less now than earlier.
Hours of Operation	M-F during school year: Closed during school hours Rest of year: Dawn to Dusk				Spring M-F 4p-dusk \$1 Sat 12p - 8p \$1.50 Sun 1p - 7p \$1.50 Summer Daily to 930p	

	4 VETS PARK (PROPOSED)	ANN ARBOR	5 PARKER SKATEPARK	HOWELL	6 NIXON SKATEPARK	JACKSON
Design recommendations			DM: Select site that has more visibility to decrease vandalism, safety threats, and increase usage. Another problem: their design is geared towards advance skater with few options for beginners and low intermediates. Who are you building for?		Involve local skaters in design process right from start. Helps build ownership.	
Construction recommendations						
Contractor recommendation						
Parking			Plenty via school lots.		Plenty due to multi-function nature of park.	
Lighting			No		No	
Liability / Insurance						Waiver must be signed by each user
Protective Gear						Required. Helmet rental \$1 — useful source of revenue.
Staffing			None	Though some programming occurs at site through Parks & Rec Authority	Yes	1 assigned FTE plus other staff shared with other facilities
Rules of Use			Yes		Yes	Contract signed by user and posted on signage
User Fees			None	Free to all	Yes	\$1 to \$2 depending on day
Non-residents welcome			Yes	No surcharge	Yes	No surcharge
Other comments	The Ann Arbor Skatepark Action Committee is working to create a safe, public recreation area for skateboarders, inline skaters and rollerskaters. The committee is made up of a broad range of community members. Their goal is to design and build an unprecedented skatepark, integrating public art and environmentally sound construction techniques in the project. If completed, this will be the largest skatepark in Michigan.				Also offer lessons for \$2 per lesson -- Learn to Ride -- which has helped build audience. Diverse programming (competitions, bands, etc.) vital to popularity and helps to offset natural tendency for skaters to become bored with using same park repetitively.	



## AREA SKATEPARK COMPARISON

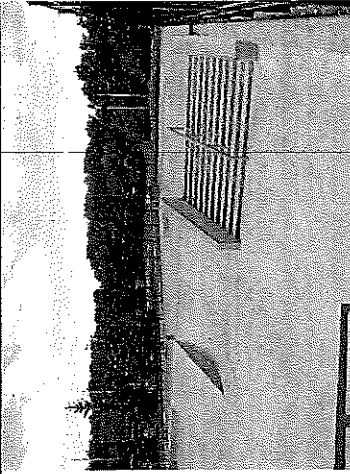
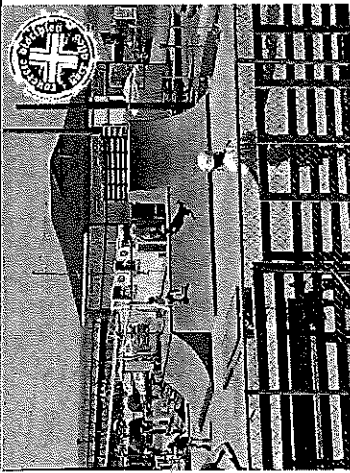


	7 LIVONIA SKATE PARK	LIVONIA	8 TRIOLOGY SKATE PARK	MIDLAND	9 CIVIC CENTER SKATE PARK	TRAVERSE CITY
Contact Person	Tom Murphy, Director 734-466-2914 Community Rec. Ctr.		Brett Ireland, Dir., Parks & Rec. 989-837-6911		Marilyn Zielinski, Dir., Parks & Rec. (231) 922-4816 Email: mzielins@grandtraverse.org	
Organization	City of Livonia Parks & Rec.		City of Midland Parks & Rec.		Grand Traverse County	
Currently Operating	Yes	Since 2003	Yes	Since 2001	Yes	Opened, Spring 2001
Total Skateable Area	14,400 sf Street-style area and in-line hockey rink		15,000 sf 100% concrete. Also have in-line hockey rink that converts to ice hockey in another park. BMX track available in 3rd park and 30 mi. rail trail that allows distance skating.		15,000 sf 100% concrete. Design is improved version of Trilogy.	
Cost to build	\$320,000 Ramps 150K	\$22/sf Includes 70K for landscaping and 10' high ornamental fencing. Used existing parkland.	\$306,000 \$20/sf	Used existing city parkland	\$429,000 \$29/sf Architect: \$30K Construction: \$314K Landscaping: \$45K Fencing: \$10K Misc: \$30K	Used existing prop. in midst of County Civic Center.

	7 LIVONIA SKATE PARK	LIVONIA	8 TRILOGY SKATE PARK	MIDLAND	9 CIVIC CENTER SKATE PARK	TRAVERSE CITY
User Count			Avg. 20 per day, Range 12L to 40H	Comments: Usage about as expected.	Avg 30-40 per day -- often more -- crowded	Comments: Usage about as expected.
Accepted Types of Use	Boards, inline skates only		Boards, inline skates only		Boards, inline skates only	
Surface	Skatelite Pro and concrete		Gerace Construction	100% Concrete Required 400 cubic yards.	Gerace Construction	100% Concrete.
Surface Vendor website			<a href="http://www.geraceconstruction.com/index.asp">http://www.geraceconstruction.com/index.asp</a>		<a href="http://www.geraceconstruction.com/index.asp">http://www.geraceconstruction.com/index.asp</a>	
Ramps & Rails	TrueRide	Skatelite Pro surfaces, steel coping and steel features, ACQ treated wood framed components on concrete slab	Concrete components with steel rails			
R & R Vendor website	<a href="http://www.trueride.com">www.trueride.com</a>					
Maintenance	Have replaced 3 sheets of Skatelite and annually repair chips and gouges to surface with epoxy. Pleased though with product choice.		Negligible maintenance expense -- mostly blowing/hosing surface after autumn leaf fall and river flooding due to floodplain location.		Maintenance expense higher than desired due to vandalism. In '07 though the frequency and amount spent declined.	
Secured vs Unsecured Area	Secured		Unsecured		Secured but not successfully	
Supervised vs Unsupervised	Supervised		Unsupervised		Limited supervision	
Hours of Operation	Summer M-F 1100a - 700p Sat 1000a - 600p Sun 1000a - 500p		Daily 8:00 a.m. - 10:30 p.m.			
Design recommendations	North-South layout preferred by skaters		Designed by Zach Wormhoudt <a href="http://www.skateparks.com/">http://www.skateparks.com/</a>		Designed by Zach Wormhoudt <a href="http://www.skateparks.com/">http://www.skateparks.com/</a>	
Construction recommendations	Keep area away from residential due to noise. Recommends the component style for flexibility/moveability.				Select more highly visible site. Make sure local police can patrol it. Keep away from senior citizen housing. Solve the BMX bike problem ahead of time.	
Contractor recommendation	Pleased with TrueRide				Recommends Gerace Construction	
Parking	Plenty available via Rec Center lot		Not really a big need as easily accessible by walking, riding boards and skates. Enough space for 3 cars and a good dropoff drive.		Plenty available via Civic Center & Ice Arena lots	
Lighting	No		Yes	on timer	No	

	7 LIVONIA SKATE PARK	LIVONIA	8 TRILOGY SKATE PARK	MIDLAND	9 CIVIC CENTER SKATE PARK	TRAVERSE CITY
Liability / Insurance	Protection via MI Muni Risk Mgmt. Authority (MMRMA) who reported that they have had <u>no</u> skatepark claims filed.	via signage	via signage	via signage	Protection via MI Muni Risk Mgmt. Authority (MMRMA) who reported that they have had <u>no</u> skatepark claims filed.	
Protective Gear	Helmets required.	Strongly encouraged.	Strongly encouraged.	Helmets and other safety gear strongly recommended via signage	Strongly encouraged	Helmets and other safety gear strongly recommended via signage
Staffing	1 FTE all day	Cost of 18K annually	None	two seasonal park system employees make random visits.	Some cost shared w/ other depts.	seasonal park rangers (College age Young adults) patrol every 20 minutes
Rules of Use	Yes	Posted via sign at entrance	Yes	Posted	Yes	Posted
User Fees	Yes	Rec Center Pass Req'd Age & Residency based Daily, Seasonal, Annual avail. For detailed chart	None	Free to all	Not currently	Free to all
Non-residents welcome	Yes	Surcharge levied	Yes	No surcharge	Yes	High number during summer
Other comments	Nice looking park. Skatelite Pro surface is guaranteed for 5 years, withstands BMX bike abuse, and allows for easy removal of dirt and graffiti. Other components 10 yrs.  In first year, park was free and unsupervised and generated high usage numbers avg of 40-60 per hour in summer. Kids would not wear helmets and Council objected so fees and supervision installed in yr 2. Has resulted in significant drop in attendance to 6-10 per day and only younger kids.  Also, original fence was 6 feet high and regularly scaled by users and bikers after hours. Spent 45K to replace with 10' ornamental.	City Council, DDA, and community residents are all happy with how park has removed kids from hanging around downtown and given them a positive substitute activity. Two porta-johns are available on site. RE: Vandalism -- night before grand opening, graffiti attack! Since then couple of minor small graffiti messages but nothing else.	On two skater forums, it was noted that this design is largely the same as Trilogy in Midland but has been improved for better flow. They have experienced problems with vandalism, fighting, and older kids mistreating younger ones. Secluded location and non-city jurisdiction makes it more difficult to patrol. Neither county or city law enforcement seem to cooperate to enhance supervision. BMXers routinely scaling fence with bikes after hours.  IMO, this park has many avoidable problems and we can learn much from their experience. It is noticeable that the Co. does not promote the park through its website or on its communication pieces.			

## AREA SKATEPARK COMPARISON



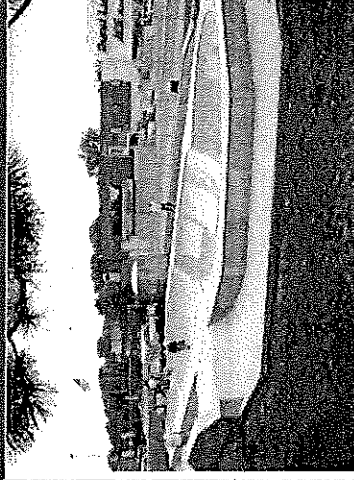
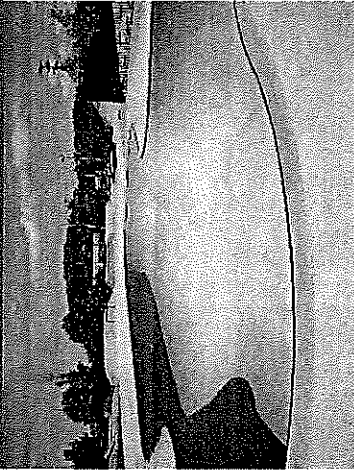
	10 WATERFRONT SKATE PARK	SOUTH HAVEN	11 SEYFERTH PARK	MUSKEGON	12 CONCRETE JUNGLE WESTLAND
Contact Person	Robin Abshire, Dir., South Haven Parks & Rec. 269-637-0771		Bernadette Young, Parks Supervisor, 231-724-6991	Laurie 734-467-3200	
Organization	Managed by local citizen group.		City of Muskegon Parks & Rec.	City of Muskegon Parks & Rec.	City of Westland Parks & Rec.
Currently Operating	Yes	Since 1998	Yes	Since 1999	Yes
Total Skateable Area	Unknown Small collection of modular street-style components on concrete pad. User comments judge it to be for young skaters and beginners of all ages.	Unknown Property donated by city. Local citizens group raised funds for build.	Unknown Park totally renovated in 2002, and a new surface added to the in-line rink at Seyferth was completed in the spring of 2003.	Unknown Park totally renovated in 2002, and a new surface added to the in-line rink at Seyferth was completed in the spring of 2003.	17,000 sf total 12K concrete 5K asphalt course
Cost to build	Unknown	Unknown	Unknown	Did receive a matching grant from Community Foundation for Muskegon County.	Wayne County provided \$300K.
User Count	Count unknown but popular	Comments: Judged by local officials as boon to tourism.	Unknown	Use has declined but park is outdated and has wooden ramps. Grand Haven put in a concrete park with bowl and that also siphoned off users.	
Accepted Types of Use	Boards, inline skates only	Boards, inline skates only	Boards, inline skates, and bikes allowed		
Surface	Donated Concrete pad.	Concrete pad.	Unknown material.		



	10 WATERFRONT SKATE PARK	SOUTH HAVEN	11 SEYFERTH PARK	MUSKEGON	12 CONCRETE JUNGLE WESTLAND
Surface Vendor website					
Ramps & Rails	Built by Ramptech with Skatelite surfaces.		Unknown		
R & R Vendor website	<a href="http://www.ramptech.com/default.asp">http://www.ramptech.com/default.asp</a>				
Maintenance	Maintained by local citizens group and skater members. About every 3 to 4 years new group of kids get involved with the maintenance of the park.				
Secured vs Unsecured Area	Unsecured		Unsecured		Secured
Supervised vs Unsupervised	Unsupervised		Unsupervised		Supervised
Hours of Operation	Seasonal 9:00a - Dusk Daily		Seasonal 9:00a - Dusk Daily		SUMMER SESSIONS: Session 1: Noon - 3:30 p.m. Session 2: 4 p.m. - Dusk; to midnight on weekends
Design recommendations			Suggest not placing near picnic shelters, play equipment or too close to houses as skaters are loud and often foul-mouthed. Great choice for all communities as kids need active options.		
Construction recommendations					
Contractor recommendation					
Parking	Plenty of metered parking nearby. Also easily accessible location.		Available.		
Lighting			Yes		
Liability / Insurance					
Protective Gear	Required but voluntary	Has signage stating safety equipment required and skating at own risk.	Required but voluntary	Has signage stating safety equipment required and skating at own risk.	Safety equipment required and available for rent.
Staffing	None	Random patrolling by seasonal police.		Patrolled by park system rangers.	
Rules of Use	Yes		Yes		Yes

	10 WATERFRONT SKATE PARK	SOUTH HAVEN	11 SEYFERTH PARK	MUSKEGON	12 CONCRETE/JUNGLE WESTLAND
User Fees	None	Free to all			<p>Child/Wayne County Resident: \$3 per session; All day pass - \$5</p> <p>Child/Non-Wayne County Resident: \$5 per session; All day pass - \$7</p> <p>Adult/Wayne County Resident: \$5 per session; All day pass - \$8</p> <p>Adult/Non-Wayne County Resident: \$7 per session; All day pass - \$12</p> <p>Memberships available: includes your choice of a t-shirt, 1/2 off days, and special e-mail updates for \$15.00.</p>
Non-residents welcome	Yes	Many summer visitors use it while downtown or at beach.			
Other comments	<p>Has parking, restrooms and located by a concession area. Do have some issues with underage smoking and a few drug deals. City does not manage the property and if the kids don't keep it maintained the city will take the property back and make it into a parking lot.</p>		<p>Located in a neighborhood park with bathrooms and drinking fountain. Issues with underage smoking but did reduce vandalism in other public areas. The skate facility did change the make up of the host park.</p>	<p>Facility can be rented for private parties: 3 hours for \$100.00, pads included. Mostly local usage but have had skaters from as far as Ann Arbor. Has reduced problems with kids skating on public property. Contact Bob Kozolowski for additional information on cost. Park is located between city hall and the police department.</p>	

## AREA SKATEPARK COMPARISON



	13 MULLIGAN'S HOLLOW SKATE PARK	GRAND HAVEN	14 HUNTINGTON WOODS SKATE PK	HUNTINGTON WOODS	15 PARK NAME	CITY
Contact Person	Sandy Katt, Community Dev. Mgr. (616) 842-2550		Nancy Waldmann, Dir., Parks & Rec. 248-541-3030			
Organization	City of Grand Haven		City of Huntington Woods			
Currently Operating	Yes	Opened 7/27/2007	Yes	Since Fall, 2002		
Total Skateable Area	13,700 sf		5,500 sf	Features a 3 tier concrete bowl and small street area, adjacent to roller hockey rink		
Cost to build	Budget: \$33 per sf 457K Actual: ???		226K	\$41/sf excl of landscap, fencing 40K -- Design Svcs. 186K -- Concrete / Construction Used existing parkland Did recv CMI grant from DNR		
User Count			20-30 daily; up to 50	Nancy can't explain high sf costs exc may be due to Gerace transportation costs		
Accepted Types of Use	Boards, inline skates, and BMX bikes.		Boards, inline skates. Use of bikes can result in \$100 fine. Not judged to be violated often.			

	13 MULLIGAN'S HOLLOW SKATEPARK	GRAND HAVEN	14 HUNTINGTON WOODS SKATEPK	HUNTINGTON WOODS	15	PARK NAME	CITY
Surface	100% concrete. The 13,700-square-foot park required almost 800 tons of concrete to build.	100% concrete					
Surface Vendor website	<a href="http://www.californiaskateparks.com/index.php">http://www.californiaskateparks.com/index.php</a>	<a href="http://www.geraceconstruction.com/index.asp">http://www.geraceconstruction.com/index.asp</a>					
Ramps & Rails							
R & R Vendor website							
Maintenance							
Secured vs. Unsecured Area	Unsecured	Nothing significant to date. Use grey paint to cover graffiti as all other solutions failed.	Secured by 10' fence				
Supervised vs. Unsupervised	Unsupervised		Unsupervised				
Hours of Operation	March 1 - Oct 31 8:00 a.m. to 10:00 p.m. Daily Closed in inclement weather.		8:30 or 9:00am to Dark				
Design recommendations			Poured concrete has significant noise advantage over slab/component design. Location is right in dense residential neighborhood with homes overlooking park and never a noise complaint. Also suggest you work with designer to build a true beginner area uncoupled from higher skill area. Their bowls are interconnected leading to younger and less experienced skaters feeling crowded out.				
Construction recommendations			Make sure concrete is spec'd for this usage as needs to be very smooth, not road/sidewalk grade.				
Contractor recommendation			Design: Very happy with Zack Wormhaudt, out of SCal. Also designed Midland Trilogy and Traverse City layouts. <a href="http://www.skateparks.com/">http://www.skateparks.com/</a> Construction: Gerace Construction				
Parking	Plenty of metered parking nearby. Also easily accessible location.		Have 7 spaces but never seen all used at once. Most kids skate to the park.				
Lighting			None				
Liability / Insurance			Aware of a few serious injuries, broken bones, ruptured spleen, but never a claim.				



	13 MULLIGAN'S HOLLOW SKATE PARK	GRAND HAVEN	14 HUNTINGTON WOODS SKATE PK	HUNTINGTON WOODS	15 PARK NAME	CITY
Protective Gear	Strongly encouraged. PARK IS NOT SUPERVISED Use of Appropriate Safety Equipment is strongly encouraged. City of Grand Haven does not assume any responsibility for injuries.	SKATE AT YOUR OWN RISK. PARK IS NOT SUPERVISED Use of Appropriate Safety Equipment is strongly encouraged. City of Grand Haven does not assume any responsibility for injuries.	Mandatory but voluntary	Skate at your own risk. Safety equipment mandatory by Council. Violator can be fined up to \$100. Never enforced.		
Staffing	None	Random patrolling by seasonal police.	None	Facility locked each night and opened on weekends by Police. Opened by staff weekdays.		
Rules of Use	Yes	Posted via signage	Yes	Posted via signage		
User Fees	None	Free to all	None	Free to all		
Non-residents welcome	Yes		Yes			
Other comments	from the Muskegon Chronicle: The project hasn't been without controversy. Last spring, city officials announced they were close to launching construction on a skate park, but BMX bikers objected because they were being excluded from the public facility.  City officials halted progress to hold public hearings and reviewed whether the project should be altered to accommodate bicycles.  A month later, the city council rejected a recommendation from administrators and supported opening the park to BMX bikes.  from the Grand Haven Tribune: <b>Grand Haven approves \$500,000 skate park.</b> After delays last summer, the City of Grand Haven is moving forward with the construction of a new skate park. The 13,700 square foot park is made possible in part by nearly \$179,000 in state grant money. It will replace a nearby asphalt skate park with wooden ramps that was built in 1997.					
				Some skater complaints about lack of vertical. Inexperienced or younger skaters sometimes feel crowded out.  Nancy will lock park for day or two following acts of vandalism. Message seems to be received as activity stops and interludes between acts are long.  They do not have a bike problem.  No shelter and only 1 portable toilet on site.  Nancy indicated at end of conv. that total cost was 320K excl landscop and fence. I don't trust the numbers.		



AGENDA 6-23-08  
ITEM I-4

Manager Report  
June 23, 2008  
Page 1 of 1

**VILLAGE OF DEXTER**

8140 Main Street Dexter, MI 48130-1092

[ddettling@villageofdexter.org](mailto:ddettling@villageofdexter.org)

Phone (734)426-8303 ext 11 Fax (734)426-5614

**MEMO**

**To: President Keough and Council Members**

**From: Donna Dettling, Village Manager**

**Date: June 23, 2008**

**Re: Village Manager Report**

1. Meeting Review:

- June 4<sup>th</sup> – S&P Rating Call re: DDA Tax Exempt Bond Issue
- June 6<sup>th</sup> – Property Close re: Schulz Project
- June 5<sup>th</sup> – Dexter Community School re: Bond Design meeting
- June 9<sup>th</sup> – Dam Breach Event
- June 12<sup>th</sup> – DDA meeting
- June 16<sup>th</sup> – Sergeant Gieske

2. Upcoming Meeting Review:

- June 18<sup>th</sup> – OHM Project Update Meeting
- June 18<sup>th</sup> – Ann Arbor Street Project Site Meeting
- June 19<sup>th</sup> – Dexter, Dexter, Webster Work Group Meeting
- June 19<sup>th</sup> – Town Hall Meeting

3. Dexter Community School Joint Meeting Follow-up. Superintendent Shirk suggested that after a steering committee for the bond on June 26<sup>th</sup> she would have a better idea of a meeting date for the “Municipal Well Committee”. We need to discuss which two Trustees will work with staff on this committee.

4. Bucket Fillers Work Shop- Last meeting we narrowed down the Saturday’s in July to the 26<sup>th</sup> or the last Saturday in July. The presenter also has the first Saturday in August, the 2<sup>nd</sup> available. Let me know which date works best, with a start time of 9:00 a.m., end time noon.

5. Facilities Workshop. REMINDER: A draft agenda is attached for your review and input. **Facilities Work Session scheduled for Monday, June 30, 2008 at the Dexter Senior Center.** This is a follow-up item in the resolution adopted at the April 28, 2008, which required that a date be determine for a workshop for Council to discuss and prioritize the requirements for a Village Hall, with possible actions to include brainstorming on additional options, walking through the downtown to review potential locations, and itemizing potential options to pursue. After Council has met in a workshop, the Facilities Committee will further investigate the currently open requests for more information about properties within the Village which could potentially be used for a Village Hall, solicit and collect ideas of possible sites and available information from Council members, Downtown Development Authority, and Citizens and explore other opportunities for a permanent Village Hall and possible additional uses (Fire Station, Police Station, etc.), combined uses, or integration with other Village assets.

**FACILITIES PLANNING  
WORK SESSION  
MONDAY, JUNE 30, 2008  
6:00 p.m.**

**THE VILLAGE OF DEXTER  
VILLAGE COUNCIL**

**Senior Center - 7720 Dexter Ann Arbor Road**

**Meet at New Cottage Inn - 3219 Broad Street at 6:00 p.m.**

1. Site Visits
  - 8140 Main Street, Village Police & Fire Facility
  - 8005 Main Street, Bud Robert's Building
  - 3238 Broad Street, Ed Coy's Building
  - 7931 Grand Street, former Pilot Industries
  - 7890 Ann Arbor Street, former Cottage Inn
  - 3219 Broad Street, Wallace Building
  - 3515 Broad, Old Mill
  - Other
  
2. Discuss options for Village Office/Council Chamber/Combined Uses
  
  
3. Considerations:
  - Cost
  - Structural Issues
  - Environmental Issues
  - Economic Development Opportunities
  - Phasing Options

**This is a Special Council work session meeting; action will NOT be taken.**  
*"This meeting is open to all members of the public under Michigan Open Meetings Act"*

AGENDA 6-23-08

ITEM 5-1

**SUMMARY OF BILLS AND PAYROLL**

**23-Jun-08**

Payroll Check Register	06/18/08	37,407.26	Bi-weekly payroll processing Includes annual payment for Planning Commissioners
		<b>\$37,407.26</b>	
Account Payable Check Register	06/24/08	\$145,918.51	
		<b>\$183,325.77</b>	<b>TOTAL BILLS &amp; PAYROLL EXPENDED ALL FUNDS</b>
Summary Items from Bills & Payroll		Amount	Comments

**ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS  
DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED**

*"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."*

## VENDOR APPROVAL SUMMARY REPORT

Date: 06/18/2008

Time: 9:21am

Page: 1

Village of Dexter

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
ALEXANDER CHEMICAL CORPORATION	ALEXANDER	CREDIT	1,437.00	0.00
ANN ARBOR LANDSCAPING INC.	AA LANDSCA	TREES	3,980.00	0.00
ANN ARBOR TECHNICAL SERVICES	A2 TECHNIC	LAB SERVICES	80.00	0.00
ARBOR SPRINGS WATER CO.INC	ARBOR SPRI	OFFICE	11.50	0.00
AT&T	AT&T	734 424 1425	95.71	0.00
BEST BLOCK COMPANY	BEST BLOCK	MASONARY COATING	54.00	0.00
BLUE CARE NETWORK OF MICHIGAN	BLUE CARE	COVERAGE 07/01/08-07/31/08	14,101.41	0.00
CHAMPION WATER TREATMENT	CHAMPION W	WWTP	17.00	0.00
CHELSEA LUMBER COMPANY	CHEL LUMB	2x4s	3.39	0.00
COFFEE CONNECTION	COFFEE CON	WWTP	39.35	0.00
CTI AND ASSOCIATES, INC	CTI	PROFESSIONAL SERVICES	4,246.00	0.00
DENTAL NETWORK OF AMERICA	DENTAL NET	COVERAGE 07/01-07/31/08	233.40	0.00
DEXTER AREA CHAMBER	DEX CHAMBE	APRIL 1 THRU JUNE 30 2008	750.00	0.00
DEXTER COMMUNITY EDUCATION	DEX EDUCAT	PUBLIC RENTAL	40.50	0.00
DEXTER MILL	DEX MILL	SUNNY LAWN	322.70	0.00
DEXTER PHARMACY	DEX PHARMA	SHIPPING	10.00	0.00
DONNA DETTLING	DONNA D	BALLOONS	12.72	0.00
DTE ENERGY	DET EDISON	3341 424 0001 2	12,023.56	0.00
DYKEMA GOSSETT PLLC	DYKEMA	PROFESSIONAL SERVICES	592.00	0.00
EVERYTHING BATTERY	EVERYTHING	DELL X50	146.00	0.00
GADALETO, RAMSBY & ASSOCIATES	FORT DEARB	COVERAGE PERIOD	527.86	0.00
GAMETIME	GAMETIME	COMMUNITY PARK	7,034.79	0.00
GRAINGER	GRAING	BATTERY	52.80	0.00
HERITAGE NEWSPAPERS	HERITAGE N	COUNCIL	332.50	0.00
JONES LANG LASALLE AMERICAS, I	JONES LANG	JUNE RENT 08'	700.00	0.00
LOWE'S BUSINESS ACCOUNT	LOWE S	6.5 TP	269.00	0.00
NORTH CENTRAL LABORATORIES	NCL	CHEMICALS	77.06	0.00
PARTS PEDDLER AUTO SUPPLY	PARTS PEDD	PART	10.87	0.00
ROTO ROOTER	ROTO ROOTE	MAINTENANCE	4,165.00	0.00
S.F. STRONG	SF STRONG	DPW	395.16	0.00
SIGNS IN 1 DAY	SIGNS	ARBOR DAY SIGN	114.00	0.00
SINCLAIR RECREATION LLC	SINCLAIR R	BASKETBALL SYSTEM	9,542.92	0.00
SPEARS FIRE & SAFETY SERVICES	SPEARS FIR	FIRE EXTINGUISHERS	267.40	0.00
STAPLES BUSINESS ADVANTAGE	STAPLES OF	OFFICE SUPPLIES	262.77	0.00
URBAN FORESTER, INC	URBAN FORE	STUMP GRINDING	4,825.00	0.00
WASHTENAW COUNTY TREASURER	W CTY TREA	LAW ENFORCEMENT	34,125.75	0.00
WASTE MANAGEMENT	WASTE MANA	DPW	36,531.04	0.00
WILLIAMS & WORKS, INC.	WILLIAMS &	GROUNDWATER RESOURCE MAPPING	8,488.35	0.00
Grand Total:			145,918.51	0.00

## INVOICE APPROVAL LIST BY FUND

Date: 06/18/2008

Time: 9:24am

Page: 1

Village of Dexter

Fund	GL Number	Vendor Name	Check	Invoice	Due	Amount
Department	Abbrev	Invoice Description	Number	Number	Date	
Account						
Fund: General Fund						
Dept: Village Council						
101-101.000-955.000	Miscellaneous	DEXTER COMMUNITY EDUCATION	0		06/16/2008	40.50
		PUBLIC RENTAL		06/16/08		
101-101.000-956.000	Council Di	DONNA DETTLING	0		06/16/2008	12.72
		BALLOONS		06/16/08		
101-101.000-958.000	Membership	DEXTER AREA CHAMBER	0		06/16/2008	750.00
		APRIL 1 THRU JUNE 30 2008		06/16/08		
Total Village Council						803.22
Dept: Village Manager						
101-172.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN	0		06/16/2008	1,654.15
		COVERAGE 07/01/08-07/31/08		06/16/08		
101-172.000-721.000	Health & L	DENTAL NETWORK OF AMERICA	0		06/16/2008	116.70
		COVERAGE 07/01-07/31/08		06/16/08		
101-172.000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES	0		06/16/2008	127.93
		COVERAGE PERIOD		06/16/08		
101-172.000-955.000	Miscellaneous	EVERYTHING BATTERY	0		06/16/2008	146.00
		DELL X50		1719		
Total Village Manager						2,044.78
Dept: Attorney						
101-210.000-810.000	Attorney F	DYKEMA GOSSETT PLLC	0		06/16/2008	592.00
		PROFESSIONAL SERVICES		1220042		
Total Attorney						592.00
Dept: Village Clerk						
101-215.000-901.000	Printing &	HERITAGE NEWSPAPERS	0		06/16/2008	229.00
		COUNCIL		1935337		
Total Village Clerk						229.00
Dept: Village Treasurer						
101-253.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN	0		06/16/2008	1,195.97
		COVERAGE 07/01/08-07/31/08		06/16/08		
101-253.000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES	0		06/16/2008	37.30
		COVERAGE PERIOD		06/16/08		
101-253.000-902.000	Tax Bill P	STAPLES BUSINESS ADVANTAGE	0		06/17/2008	44.88
		OFFICE SUPPLIES		8009778938		
Total Village Treasurer						1,278.15
Dept: Buildings & Grounds						
101-265.000-727.000	Office Sup	S.F. STRONG	0		06/17/2008	60.98
		DPW		154243		
101-265.000-727.000	Office Sup	STAPLES BUSINESS ADVANTAGE	0		06/17/2008	217.89
		OFFICE SUPPLIES		8009778938		
101-265.000-920.000	Utilities	DTE ENERGY	0		06/16/2008	155.39
		2949 542 0005 0				
101-265.000-920.000	Utilities	DTE ENERGY	0		06/16/2008	297.65
		32119 953 0007 6				
101-265.000-920.000	Utilities	DTE ENERGY	0		06/16/2008	9.31
		3427 979 0003 8				
101-265.000-920.000	Utilities	DTE ENERGY	0		06/16/2008	25.06
		2949 542 0004 3				
101-265.000-943.001	Office Spa	JONES LANG LASALLE AMERICAS, I	0		06/16/2008	700.00
		JUNE RENT 08'		06/16/08		
101-265.000-955.000	Miscellaneous	ARBOR SPRINGS WATER CO. INC	0		06/16/2008	11.50
		OFFICE		1043041		
Total Buildings & Grounds						1,477.78
Dept: Village Tree Program						
101-285.000-731.000	Landscape	ANN ARBOR LANDSCAPING INC.	0		06/16/2008	1,200.00
		TREES		06/16/08		
101-285.000-731.000	Landscape	SIGNS IN 1 DAY	0		06/17/2008	114.00
		ARBOR DAY SIGN		16319		
101-285.000-731.001	Trees	ANN ARBOR LANDSCAPING INC.	0		06/16/2008	1,700.00
		TREES				
101-285.000-803.000	Contracted	URBAN FORESTER, INC	0		06/17/2008	3,625.00
		PRUNNING		23552		
101-285.000-803.000	Contracted	URBAN FORESTER, INC	0		06/17/2008	1,200.00
		STUMP GRINDING		23603		
Total Village Tree Program						7,839.00

## INVOICE APPROVAL LIST BY FUND

Date: 06/18/2008

Time: 9:24am

Page: 2

Village of Dexter

Fund	GL Number	Vendor Name	Check	Invoice	Due	
Department	Abbrev	Invoice Description	Number	Number	Date	Amount
Account						
Fund: General Fund						
Dept: Law Enforcement						
101-301.000-803.000	Contracted	WASHTENAW COUNTY TREASURER LAW ENFORCEMENT	0	16292	06/17/2008	34,125.75
101-301.000-920.000	Utilities	DTE ENERGY 3219 953 0011 8	0		06/16/2008	250.79
101-301.000-920.000	Utilities	DTE ENERGY 3219 953 0011 8	0		06/16/2008	23.90
101-301.000-920.000	Utilities	DTE ENERGY 2949 542 0013 4	0		06/16/2008	361.68
Total Law Enforcement						34,762.12
Dept: Fire Department						
101-336.000-920.000	Utilities	DTE ENERGY 3219 953 0011 8	0		06/16/2008	119.50
101-336.000-920.000	Utilities	DTE ENERGY 3341 424 0001 2	0		06/16/2008	467.51
Total Fire Department						587.01
Dept: Planning Department						
101-400.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 07/01/08-07/31/08	0	06/16/08	06/16/2008	1,195.97
101-400.000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES COVERAGE PERIOD	0	06/16/08	06/16/2008	36.54
101-400.000-901.000	Printing &	HERITAGE NEWSPAPERS ZONING	0	1936184	06/16/2008	103.50
Total Planning Department						1,336.01
Dept: Department of Public Works						
101-441.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 07/01/08-07/31/08	0	06/16/08	06/16/2008	741.50
101-441.000-721.000	Health & L	DENTAL NETWORK OF AMERICA COVERAGE 07/01-07/31/08	0	06/16/08	06/16/2008	116.70
101-441.000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES COVERAGE PERIOD	0	06/16/08	06/16/2008	38.81
101-441.000-740.000	Operating	CHELSEA LUMBER COMPANY 2x4s	0	946205I	06/16/2008	3.39
101-441.000-740.000	Operating	S.F. STRONG DPW	0	154243	06/17/2008	30.94
101-441.000-920.000	Utilities	AT&T DPW	0	06/16/08	06/16/2008	56.18
101-441.000-920.000	Utilities	DTE ENERGY 3219 953 0011 8	0		06/16/2008	27.86
101-441.000-920.000	Utilities	DTE ENERGY 3219 953 0011 8	0		06/16/2008	95.60
101-441.000-920.000	Utilities	DTE ENERGY 2949 542 0013 4	0		06/16/2008	361.67
101-441.000-977.000	Equipment	LOWE'S BUSINESS ACCOUNT 6.5 TP	0	06/17/08	06/17/2008	269.00
Total Department of Public Works						1,741.65
Dept: Downtown Public Works						
101-442.000-740.000	Operating	S.F. STRONG DPW	0	153635	06/17/2008	303.24
101-442.000-920.000	Utilities	DTE ENERGY 2023 733 0001 3	0		06/16/2008	26.18
101-442.000-920.000	Utilities	DTE ENERGY 2027 649 0001 7	0		06/16/2008	41.71
101-442.000-920.000	Utilities	DTE ENERGY 2949 542 0001 9	0		06/16/2008	46.82
101-442.000-920.000	Utilities	DTE ENERGY 3219 953 0006 8	0		06/16/2008	40.83
101-442.000-920.000	Utilities	DTE ENERGY 3219 953 0017 5	0		06/16/2008	58.03
101-442.000-920.000	Utilities	DTE ENERGY 2949 542 0002 7	0		06/16/2008	74.31
101-442.000-920.000	Utilities	DTE ENERGY 2949 542 0003 5	0		06/16/2008	83.36
101-442.000-920.000	Utilities	DTE ENERGY 2949 542 0008 4	0		06/16/2008	77.60
Total Downtown Public Works						752.08



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Village of Dexter

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	
Account	Account	Abbrev	Invoice Description	Number	Number	Date	Amount
Fund: General Fund							
Dept: Solid Waste							
101-528.000-805.000	Solid Waste	WASTE MANAGEMENT	0		06/17/2008	17,417.68	
		RESIDENTIAL MAY 08'		06/17/08			
101-528.000-805.000	Solid Waste	WASTE MANAGEMENT	0		06/17/2008	18,755.36	
		COMMERCIAL MAY 08'					
101-528.000-805.000	Solid Waste	WASTE MANAGEMENT	0		06/17/2008	358.00	
		DPW		3592058-1389-2			
Total Solid Waste						36,531.04	
Dept: Parks & Recreation							
101-751.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN	0		06/16/2008	119.60	
		COVERAGE 07/01/08-07/31/08		06/16/08			
101-751.000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES	0		06/16/2008	6.26	
		COVERAGE PERIOD		06/16/08			
101-751.000-740.000	Operating	DEXTER MILL	0		06/18/2008	102.40	
		KILLZALL		67332			
101-751.000-977.000	Equipment	ANN ARBOR LANDSCAPING INC.	0		06/16/2008	1,080.00	
		TREES		06/16/08			
Total Parks & Recreation						1,308.26	
Dept: Insurance & Bonds							
101-851.000-721.001	Retiree He	BLUE CARE NETWORK OF MICHIGAN	0		06/16/2008	2,123.80	
		COVERAGE 07/01/08-07/31/08		06/16/08			
Total Insurance & Bonds						2,123.80	
Dept: Capital Improvements CIP							
101-901.000-974.005	CIP Well F	GAMETIME	0		06/16/2008	5,177.18	
		COMMUNITY PARK		758718			
101-901.000-974.005	CIP Well F	GAMETIME	0		06/16/2008	1,332.74	
		COMMUNITY PARK		758717			
101-901.000-974.005	CIP Well F	GAMETIME	0		06/16/2008	524.87	
		COMMUNITY PARK		758754			
101-901.000-974.005	CIP Well F	SINCLAIR RECREATION LLC	0		06/17/2008	9,542.92	
		BASKETBALL SYSTEM		M08049			
Total Capital Improvements CIP						16,577.71	
Fund Total						109,983.61	
Fund: Major Streets Fund							
Dept: Routine Maintenance							
202-463.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN	0		06/16/2008	621.90	
		COVERAGE 07/01/08-07/31/08		06/16/08			
202-463.000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES	0		06/16/2008	32.55	
		COVERAGE PERIOD		06/16/08			
Total Routine Maintenance						654.45	
Dept: Traffic Services							
202-474.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN	0		06/16/2008	191.36	
		COVERAGE 07/01/08-07/31/08		06/16/08			
202-474.000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES	0		06/16/2008	10.02	
		COVERAGE PERIOD		06/16/08			
202-474.000-740.000	Operating	GRAINGER	0		06/16/2008	52.80	
		BATTERY		9656279925			
Total Traffic Services						254.18	
Dept: Winter Maintenance							
202-478.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN	0		06/16/2008	382.71	
		COVERAGE 07/01/08-07/31/08		06/16/08			
202-478.000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES	0		06/16/2008	20.03	
		COVERAGE PERIOD		06/16/08			
Total Winter Maintenance						402.74	
Fund Total						1,311.37	
Fund: Local Streets Fund							
Dept: Contracted Road Construction							
203-451.000-803.000	Contracted	BEST BLOCK COMPANY	0		06/18/2008	54.00	
		MASONARY COATING		0427318-N			

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Village of Dexter

Fund	GL Number	Vendor Name	Check	Invoice	Due	
Department	Abbrev	Invoice Description	Number	Number	Date	Amount
Account						
Fund: Local Streets Fund						
Dept: Contracted Road Construction						
203-451.000-803.000	Contracted	DEXTER MILL	0		06/16/2008	42.00
		SUNNY LAWN		70502		
203-451.000-803.000	Contracted	DEXTER MILL	0		06/18/2008	146.80
		SUNNY LAWN		71692		
203-451.000-970.000	Capital Im	CTI AND ASSOCIATES, INC	0		06/17/2008	4,246.00
		PROFESSIONAL SERVICES		082040097		
Total Contracted Road Construction						4,488.80
Dept: Routine Maintenance						
203-463.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN	0		06/16/2008	191.36
		COVERAGE 07/01/08-07/31/08		06/16/08		
203-463.000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES	0		06/16/2008	10.02
		COVERAGE PERIOD		06/16/08		
Total Routine Maintenance						201.38
Dept: Traffic Services						
203-474.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN	0		06/16/2008	47.84
		COVERAGE 07/01/08-07/31/08		06/16/08		
203-474.000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES	0		06/16/2008	2.50
		COVERAGE PERIOD		06/16/08		
Total Traffic Services						50.34
Dept: Winter Maintenance						
203-478.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN	0		06/16/2008	95.68
		COVERAGE 07/01/08-07/31/08		06/16/08		
203-478.000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES	0		06/16/2008	5.01
		COVERAGE PERIOD		06/16/08		
Total Winter Maintenance						100.69
Fund Total						4,841.21
Fund: Equipment Replacement Fund						
Dept: Department of Public Works						
402-441.000-939.000	Vehicle Ma	PARTS PEDDLER AUTO SUPPLY	0		06/17/2008	8.18
		PART		379192		
Total Department of Public Works						8.18
Fund Total						8.18
Fund: Sewer Enterprise Fund						
Dept: Sewer Utilities Department						
590-548.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN	0		06/16/2008	4,431.66
		COVERAGE 07/01/08-07/31/08		06/16/08		
590-548.000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES	0		06/16/2008	120.53
		COVERAGE PERIOD		06/16/08		
590-548.000-742.000	Chem Plant	ALEXANDER CHEMICAL CORPORATION	0		06/16/2008	1,857.00
		CHEMICALS		06/16/08		
590-548.000-742.000	Chem Plant	ALEXANDER CHEMICAL CORPORATION	0		06/16/2008	-420.00
		CREDIT				
590-548.000-743.000	Chem Lab	NORTH CENTRAL LABORATORIES	0		06/17/2008	77.06
		CHEMICALS		236150		
590-548.000-802.000	Profession	ROTO ROOTER	0		06/17/2008	535.00
		ALLEY @ GRAND & FOREST		652348		
590-548.000-802.000	Profession	ROTO ROOTER	0		06/17/2008	3,630.00
		MAINTENANCE		651386		
590-548.000-802.000	Profession	SPEARS FIRE & SAFETY SERVICES	0		06/17/2008	267.40
		FIRE EXTINGUISHERS		38-1799762		
590-548.000-824.000	Testing &	ANN ARBOR TECHNICAL SERVICES	0		06/16/2008	80.00
		LAB SERVICES		2882		
590-548.000-824.000	Testing &	DEXTER PHARMACY	0		06/16/2008	10.00
		SHIPPING		06/16/08		
590-548.000-920.000	Utilities	DTE ENERGY	0		06/16/2008	919.52
		4667 427 0001 9				
590-548.000-920.000	Utilities	DTE ENERGY	0		06/16/2008	15.01
		3219 953 0009 2				
590-548.000-920.000	Utilities	DTE ENERGY	0		06/16/2008	4,815.92
		3219 953 0010 0				

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Village of Dexter

Fund	GL Number	Vendor Name	Check	Invoice	Due	Amount
Department	Abbrev	Invoice Description	Number	Number	Date	
Account						
Fund: Sewer Enterprise Fund						
Dept: Sewer Utilities Department						
590-548.000-920.000	Utilities	AT&T 734 424 1425	0		06/16/2008	39.53
590-548.000-937.000	Equip Main	PARTS PEDDLER AUTO SUPPLY FUSE	0	379546	06/17/2008	2.69
Total Sewer Utilities Department						16,381.32
Fund Total						16,381.32
Fund: Water Enterprise Fund						
Dept: Water Utilities Department						
591-556.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE 07/01/08-07/31/08	0	06/16/08	06/16/2008	1,107.91
591-556.000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES COVERAGE PERIOD	0	06/16/08	06/16/2008	80.36
591-556.000-740.000	Operating	CHAMPION WATER TREATMENT WWTP	0	39638	06/16/2008	17.00
591-556.000-740.000	Operating	COFFEE CONNECTION WWTP	0	013692	06/16/2008	39.35
591-556.000-740.000	Operating	DEXTER MILL STRAW	0	74105	06/16/2008	3.50
591-556.000-741.000	Road Repai	DEXTER MILL SUNNY LAWN	0	71571	06/18/2008	28.00
591-556.000-920.000	Utilities	DTE ENERGY 3219 953 0003 5	0	06/16/08	06/16/2008	1,787.95
591-556.000-920.000	Utilities	DTE ENERGY 3219 953 0004 3	0		06/16/2008	27.00
591-556.000-920.000	Utilities	DTE ENERGY 3219 953 0008 4	0		06/16/2008	9.03
591-556.000-920.000	Utilities	DTE ENERGY 2949 542 0006 8	0		06/16/2008	1,804.37
Total Water Utilities Department						4,904.47
Dept: Capital Improvements CIP						
591-901.000-974.000	CIP Capita	WILLIAMS & WORKS, INC. GROUNDWATER RESOURCE MAPPING	0	44235	06/17/2008	8,488.35
Total Capital Improvements CIP						8,488.35
Fund Total						13,392.82
Grand Total						145,918.51 ✓



# VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

[ddettling@villageofdexter.org](mailto:ddettling@villageofdexter.org)

Phone (734)426-8303 Fax (734)426-5614

## MEMO

**To:** President Keough and Council  
**From:** Donna Dettling, Village Manager

**Date:** June 23, 2008

**Re:** Item L-1 Discussion of Gordon Hall Water/Sewer Request

**AGENDA** 6-23-08  
**ITEM** L-1

Attached is a letter from Mark Jacobs of Dykema addressing the request from the Dexter Area Historical Society and Museum for water and sewer service to the Gordon Hall facility. Also included is a complete copy of the 425 Agreement with Webster Township as well as other background and support documents from the last meeting.

A resolution was not drafted at this time as the Attorney felt the 425 Agreement established policy and resolved the issue of water and sewer extension to parcels identified in exhibit B of the 425 agreement. Mr. Jacobs felt a resolution affirming the intent of the 425 Agreement to require a request for transfer to secure water and sewer would be appropriate.



Dykema Gossett PLLC  
400 Renaissance Center  
Detroit, Michigan 48243  
WWW.DYKEMA.COM  
Tel: (313) 568-6800  
Fax: (313) 568-6701  
**Mark D. Jacobs**  
Direct Dial: (313) 568-6845  
Email: MJACOBS@DYKEMA.COM

Via E-Mail

June 17, 2008

Ms. Donna Dettling, Village Manager  
Village of Dexter  
8140 Main Street  
Dexter, MI 48130

Re: Dexter Area Historical Society and Museum's Request to Extend Water and  
Sewer Service to Gordon Hall

Dear Ms. Dettling:

You have asked for our advice in responding to a request from the Dexter Area Historical Society and Museum ("DAHSM") that the Village agree to the extension of its water and sewer utilities to service the property owned by the DAHSM known as the Gordon Hall property. We understand that the Gordon Hall property, and the adjacent Cedars of Dexter property, are both identified as located within the "Exhibit B" areas of land, under the "Agreement for Conditional Transfer of Certain Property from Webster Township to the Village of Dexter and to Establish Ultimate Township/Village Boundary" ("Act 425 Agreement"). Under the Act 425 Agreement, properties located in the Exhibit B areas can be transferred to the Village upon request of the property owner and approval of the Village Council. We also understand that, in connection with the development of the Cedars of Dexter project, and the related request for extension of the Village's water and sewer utilities to support that development, the Cedars of Dexter property was transferred to the Village of Dexter in accordance with the terms of the Act 425 Agreement. Subject to certain constraints imposed by the Michigan Department of Environmental Quality ("MDEQ"), the Village agreed to provide water and sewer service to the Cedars of Dexter property in connection with that transfer.

The developer of the Cedars of Dexter has offered to extend the Village's water and sewer lines to the adjacent Gordon Hall property at its own expense, and the DAHSM desires to have that extension made. The Gordon Hall property remains in Webster Township, and the Township has raised certain issues regarding the need for its approval before the utilities can be extended to the Gordon Hall property. We believe that the most appropriate way to respond to

California | Illinois | Michigan | Texas | Washington D.C.



Ms. Donna Dettling, Village Manager  
June 17, 2008  
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the subject request is to advise DAHSM that the Village would agree to allow water and sewer service to be extended to its Gordon Hall property if it submits to the Village a written request to transfer that property to the Village in accordance with paragraph 2 of the Act 425 Agreement. Upon receipt of such request, the transfer could be made effective and utility extension authorized by action of the Village Council. We believe this approach is consistent with the intent of the Act 425 Agreement that the Village provide services, including water and sewerage services, to parcels located in the Exhibit B area upon their transfer to the Village. See, paragraph 3 of the Act 425 Agreement. It is also consistent with the approach the Village used for the Cedars of Dexter property. Finally, it would resolve any issues Webster Township may have with this utility extension.

Given the relatively minor nature of this connection (1 REU), we would not expect that the MDEQ would have significant objections to the Village allowing this sewer connection. You should confer, however, with your engineers to confirm this is the case. If you have any additional questions or would like to discuss this matter further, please feel free to contact me at your convenience.

Very truly yours,

DYKEMA GOSSETT PLLC

A handwritten signature in black ink, appearing to read "Mark D. Jacobs".

Mark D. Jacobs

DET02\287579.1  
ID\MDJ

(2)

AGREEMENT FOR CONDITIONAL TRANSFER  
OF CERTAIN PROPERTY FROM  
WEBSTER TOWNSHIP TO THE VILLAGE OF DEXTER  
AND TO ESTABLISH ULTIMATE TOWNSHIP/VILLAGE BOUNDARY

THIS AGREEMENT made as of this 14 day of April, 1997, by and between the TOWNSHIP OF WEBSTER, a Michigan municipal corporation, with offices at 5665 Webster Church Road, Dexter, MI 48130, hereinafter referred to as "Township", and the VILLAGE OF DEXTER, a Michigan municipal corporation, with offices at 8140 Main Street, Dexter, MI 48130, hereinafter referred to as "Village".

WITNESSETH:

WHEREAS, a petition has been received from Webster Hills Associates, a Michigan co-partnership, as owners of a 94.14 parcel of land described in Exhibit A attached hereto, which petition requests the annexation of said property from the Township of Webster to the Village of Dexter; and

WHEREAS, the Township and Village are desirous of developing a harmonious boundary between the Township and the Village and have identified certain properties set forth in Exhibit B which they agree should ultimately be transferred to the jurisdiction of the Village; and

WHEREAS, the Township and Village have identified an area in the Township set forth in Exhibit C which they agree should remain in the Township but should receive sewer and water service from the Village; and

WHEREAS, representatives of the Township Board and the Village Council have met and discussed the possibility of entering into a contract pursuant to P.A. 425 of 1984, as amended, hereinafter referred to as "Act," for conditional transfers of the properties described in Exhibits A, B and C from the Township to the Village for the purpose of one or more economic development projects as defined in said Act; and

WHEREAS, the Township Board and Village Council have considered all of the factors set forth in Section 3 of said Act and have decided that it will be to the economic benefit of each governmental unit, the citizens of each unit and the owners of the properties described in Exhibits A, B & C that those properties be transferred and developed in accordance with the terms and conditions of this Agreement; and

WHEREAS, despite any such transfer, the manner of development of the properties remains a matter of concern to the Township because of the continuing impact of such development on the Township and the possible return of the properties to the jurisdiction of the Township; and



WHEREAS, the parties have discussed the possibility that within the term of this Agreement, the Village might incorporate as a city, and have decided to provide for that possibility in this Agreement; and

WHEREAS, the Township Board and the Village Council have each held at least one public hearing concerning the proposed transfer of property as required by Section 4 of said Act; and

WHEREAS, the Township Board and the Village Council are each authorized pursuant to Section 5 of the Act to enter into this Agreement;

NOW THEREFORE, in consideration of the premises and the covenants and conditions hereinafter contained, IT IS HEREBY AGREED as follows:

A. With respect to the properties described in Exhibits A and B:

1. For the term of this contract and for all purposes, except as hereinafter specified, jurisdiction over the property, together with the portions of Island Lake Road and Dexter-Pinckney Road contiguous thereto, all as described in Exhibit A, is hereby transferred from the Township to the Village. Residents on this property shall be deemed residents of the Village or successor city during the term of this Agreement.

2. For the term of this contract and for all purposes, except as hereinafter specified, jurisdiction over any particular property shown in Exhibit B is hereby transferred from the Township to the Village, effective upon the date that a written request for such transfer is received from the owner of such property and action by the Village Council is taken to accept such property, consent by the Township Board to any such transfer having been given by approval of this Agreement. The Village Clerk shall promptly notify the Township Clerk and the Washtenaw County Clerk of the effective date of any such transfer. Residents on any particular property shall be deemed residents of the Village or successor city immediately upon the effective date and continuing during the term of this Agreement.

3. With respect to the property in Exhibit A, and effective upon completion of transfer of any particular property in Exhibit B, the Village and the Township will provide services to the transferred properties as provided by state law.

4. In the exercise of its authority over the transferred properties, the Village agrees that it will not finally approve any zoning or rezoning request, plat or other development matter other than for residential use of the property unless and until such proposal has been referred to the Township Board for

information and comment. The Village agrees to provide the same notice to the Township Board as it does to those to whom it is required to give notice by statute.

5. The laws of the State of Michigan currently provide that the Township shall continue to receive property taxes from the transferred properties for general operating purposes at the same rate as other property in the Township. In recognition of the Township's role in the formulation of this Agreement and the Township's continuing involvement and responsibility for the transferred properties, the Village and Township agree that even if the law should change or the Village should become a city, the Village or the city shall continue for every year during the term of this Agreement, to pay to the Township an amount equal to the amount which would have been collected by the Township for general operating purposes had the property remained in the Township, i.e., the total taxable or state equalized value of all transferred properties times the Township's general operating millage rate; provided, however, that in no event shall the millage rate levied hereunder exceed 1.16 mills and provided further that in no event shall the payment required hereunder be reduced because the properties or any portion thereof shall be subject to any tax abatement or alternative tax other than the property tax; provided further that in the event the Village becomes a city the obligation to make payments shall cease as to any particular property after the successor city has collected and paid to the Township the taxes levied upon that property for twelve full calendar years after the city assumes jurisdiction. In no case shall such payment obligation extend beyond the term of this Agreement, except for taxes due and owing at termination. Payment shall be made by the city to the Township no more than 90 days after receipt of the taxes for the property in any fiscal year. Payments more than ninety (90) days delinquent shall constitute a default by the Village or city.

B. With respect to the property described in Exhibit C:

1. For the term of this contract, jurisdiction is transferred over the property shown in Exhibit C, from the Township to the Village only for the purpose of providing sanitary sewer and water services to owners of such property for industrial uses established thereon. Jurisdiction over the property for all other purposes, and the responsibility to furnish all other governmental services is expressly retained by the Township. Residents on this property shall remain residents of the Township during the term of this Agreement.

2. All cost for transmission lines to connect to existing Village lines will be the responsibility of the end user and not the Village. All user and tap-in fees will be charged as per the Village Ordinance, but shall not exceed 150% of the charge

for similar users in the Village. The Village is not obligated to provide service to any owner of the property in Exhibit C for other than industrial use.

C. This Agreement shall become effective upon approval of the Township Board and the Village Council, and shall remain in effect for a period of fifty (50) years unless earlier terminated by a final judgment of a court of competent jurisdiction or in accordance with the termination provisions of paragraph E.

D. The parties agree that neither this Agreement nor the negotiations leading to it shall in any proceeding before the State Boundary Commission or any Court, or other adjudicative body, be considered as admission by either the Township or the Village that any of the properties should be annexed to the Village, except after the expiration of the term of this Agreement or earlier termination by mutual agreement in accordance with paragraph E below. The parties further covenant that neither party will initiate any proceeding before the State Boundary Commission or any Court or other adjudicative body seeking to have this Agreement set aside or voided, except that Township shall have the option to do so only in the event that Village shall be in default in making the payments required under paragraph 5 above. This option shall not preclude the Township from simply bringing an action to compel payment of the monies due under this Agreement. Notwithstanding the foregoing, either party may seek interpretation and enforcement of the terms of this Agreement by legal action in Washtenaw County Circuit Court.

E. This Agreement shall only be terminated by expiration of the term of the Agreement specified in paragraph C, by a final adjudication of a court of competent jurisdiction that this Agreement is terminated pursuant to paragraph D, or by mutual agreement as set forth below; provided, however, that this Agreement may terminate earlier with respect to any particular property in Exhibits A or B if the Village becomes a city. In such case, this Agreement shall terminate as to any such property after the successor city has collected and paid to the Township the taxes levied upon that property for twelve full calendar years after the city assumes jurisdiction.

This Agreement may be terminated at any time by mutual agreement of the legislative body of each party, but such legislative action shall not be taken until each such legislative body shall have held at least one public hearing. Such termination shall not be effective until December 31 of the year following the date on which the last legislative body resolves to terminate this Agreement. Notwithstanding the foregoing, the parties may by mutual agreement establish an earlier or a later termination date.

Unless otherwise mutually agreed to by the Township and the Village (or its successor city), or ordered by a court of competent jurisdiction, all properties set forth in Exhibit A and all properties set forth in Exhibit B which have been conditionally transferred shall be finally transferred upon termination of this Agreement. "Upon termination" shall mean the last moment this Agreement is in effect. As to all other properties and under all other circumstances, upon termination of this Agreement, the properties shall be returned to the Township, which shall then and there exercise all jurisdiction over said property, except that the Village or city shall be required to continue to furnish sewer and water services to any properties receiving them at rates in accordance with the ordinances and general practice of the Village or city, but not to exceed 150% of the rates which would be charged to such properties if they remained in the Village or city.

F. This Agreement shall bind the parties hereto, and any successors or assigns, and in particular any city which shall be a successor to Village, and shall be deemed to run with the land, and a certified copy hereof shall be recorded at the joint expense of the Village and Township in the Office of the Register of Deeds for Washtenaw County. The Village Clerk shall promptly file a duplicate original of this Agreement with the Washtenaw County Clerk and with the Secretary of State.

IN WITNESS WHEREOF, the parties hereto have executed four duplicate originals of this Agreement as of the day and date first above written.

Witnesses:

TOWNSHIP OF WEBSTER

By: \_\_\_\_\_

Donald W. Zeeb  
Its Supervisor

By: \_\_\_\_\_

Wana M. Baldus  
Its Clerk

Signed and delivered by authority of the Township Board at a \_\_\_\_\_ meeting of said Board held in accordance with the Open Meetings Act of the State of Michigan on \_\_\_\_\_, 1997, at which meeting a quorum was present.

Dated: \_\_\_\_\_

Wana M. Baldus  
Township Clerk

Jon Rud  
Donna L. Fisher

VILLAGE OF DEXTER

By: Philip J. Arbour  
Philip J. Arbour  
Its President

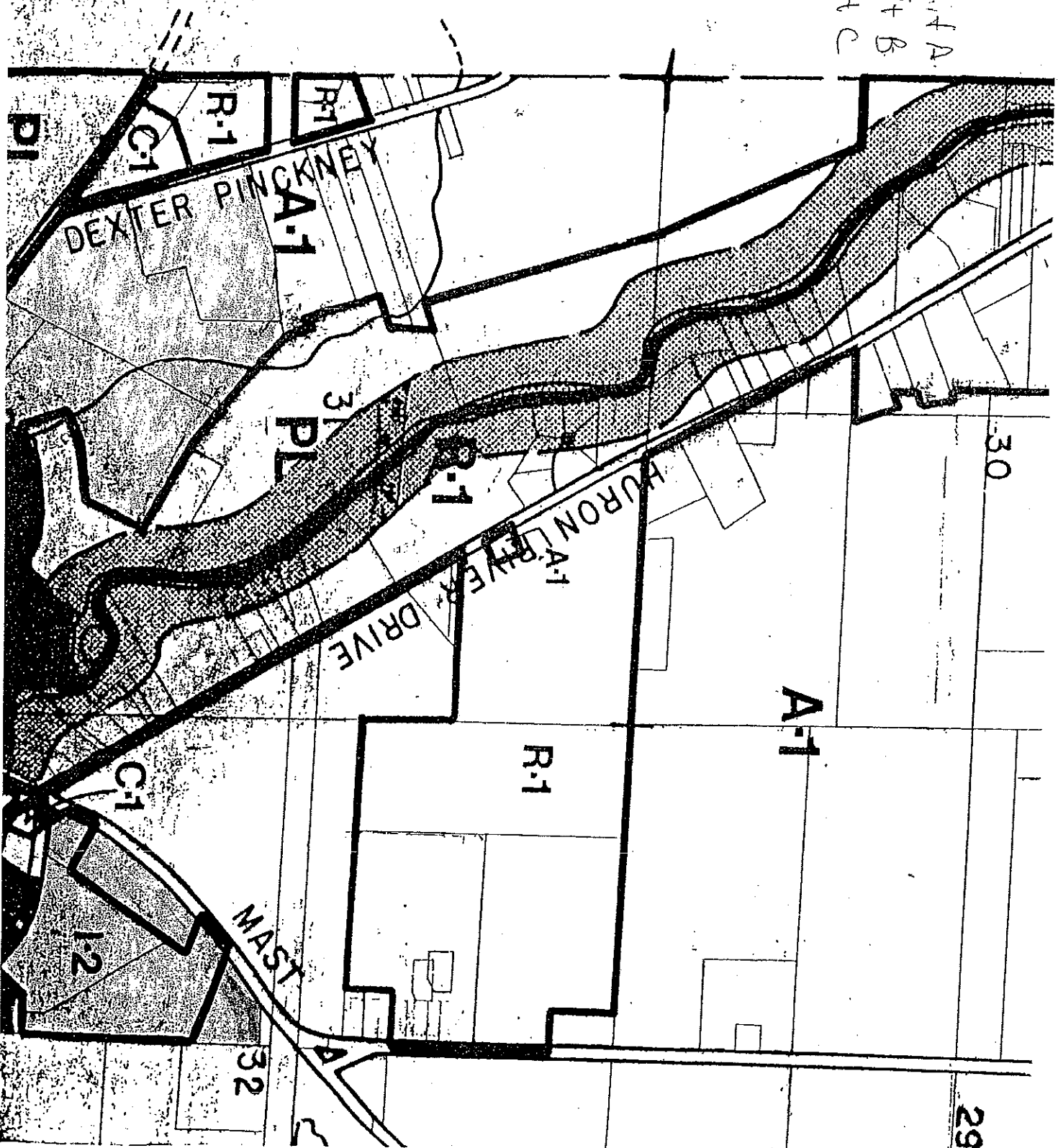
By: Donna L. Fisher  
Donna L. Fisher  
Its Clerk

Signed and delivered by authority of the Village Council at a regular meeting of said Council held in accordance with the Open Meetings Act of the State of Michigan on April 14, 1997, at which meeting a quorum was present.

Dated: April 14, 1997

Donna L. Fisher  
Donna L. Fisher  
Village Clerk

Pink - Exhibit A  
Lt. Green - Exhibit B  
DK. Green - Exhibit C



# EXHIBIT A

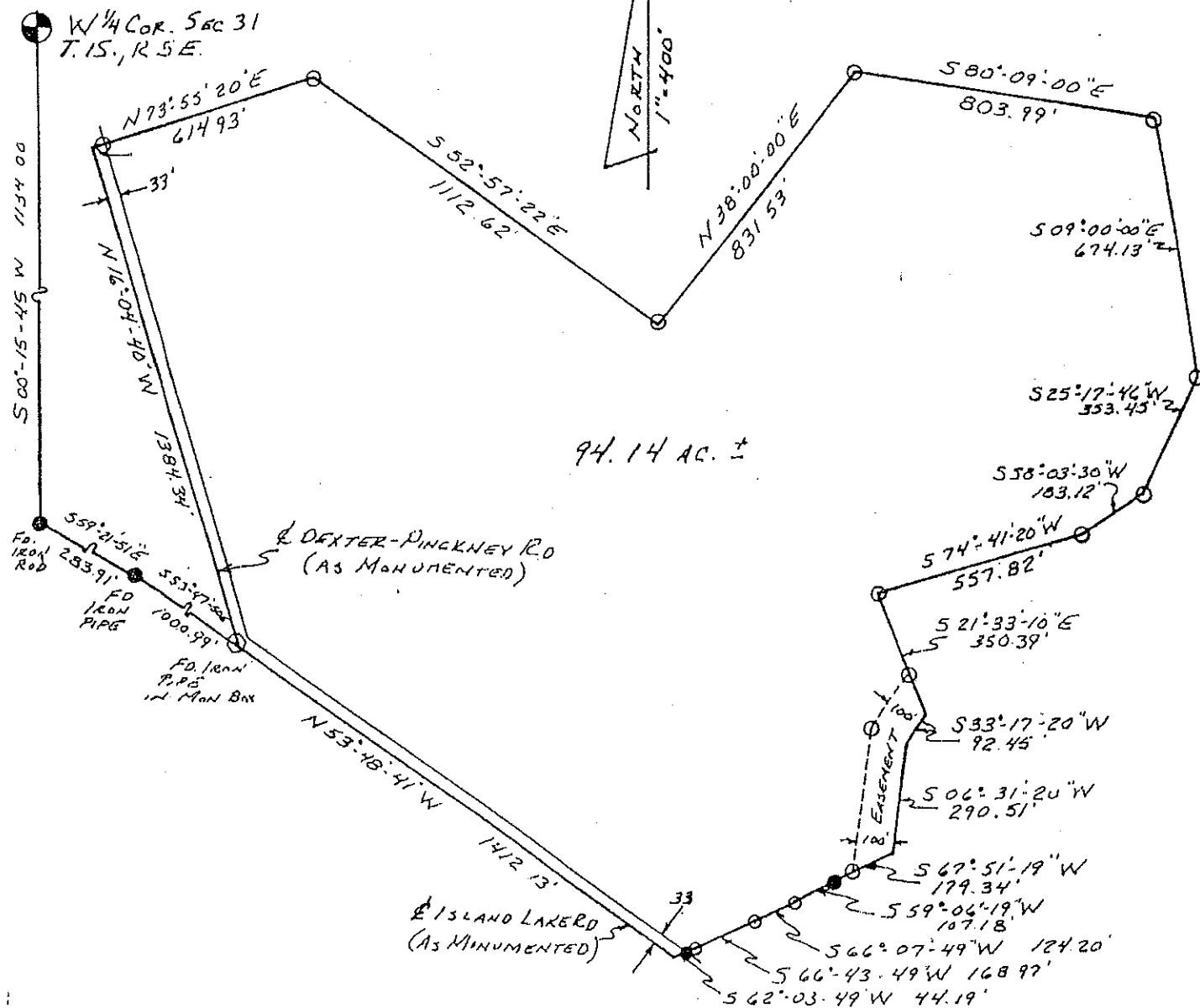
A 94.14 acre parcel located in Sec. 31 of Webster Township with frontage on Island Lake Road and Dexter Pinckney Road (the so-called Fricke property).

A parcel of land in Section 31, T.1S., R.5E., Webster Township, Washtenaw County, Michigan, described as follows: Commencing at the West 1/4 corner of said Section 31; thence S00°15'45"W along the West line of said Section 31 1134.00 feet to the centerline of Island Lake Road as monumented; thence S59°21'51"E along said centerline 283.91 feet; thence continuing along said centerline S53°47'50"E 1000.99 feet to the centerline intersection of Island Lake Road and Dexter-Pinckney Road as monumented and the Point of Beginning; thence N16°04'40"W along said centerline of Dexter-Pinckney Road 1,384.34 feet; thence N73°55'20"E 614.93 feet; thence S52°57'22"E 1,112.62 feet; thence N38°00'00"E 831.53 feet; thence S80°09'00"E 803.99 feet; thence S09°00'00"E 674.13 feet; thence S25°17'46"W 353.45 feet; thence S58°03'30"W 183.12 feet; thence S74°41'20"W 557.82 feet; thence S21°33'10"E 350.39 feet; thence S33°17'20"W 92.45 feet; thence S06°31'20"W 290.51 feet to the Westerly Right-of-Way line of the Conrail Railroad easement; thence S67°51'19"W along said Westerly Right-of-Way line of said Conrail Railroad easement 179.34 feet; thence continuing along said Conrail Railroad easement S59°06'19"W 107.18 feet; thence S66°07'49"W 124.20 feet; thence S66°43'49"W 168.97 feet; thence S62°03'49"W 44.19 feet to said centerline of Island Lake Road; thence N53°48'41"W along said centerline of Island Lake Road 1,412.13 feet to the Point of Beginning. Containing 94.14 acres of land more or less and subject to the rights of the public over the Northeasterly 33.00 feet of Island Lake Road as monumented and Dexter-Pinckney Road as monumented; also excepting a 100.00 foot wide easement on the Easterly side of said parcel parallel to the following two lines S33°17'20"W 92.45 feet and S06°31'20"W 290.51 feet; also being subject to any easements and restrictions of record.

A survey drawing of the parcel is attached hereto.

FD 1/2" IRON ROD  
42" OAK N5°E 7.1 FEET  
14" HICKORY SOUTH 13.4 FEET  
12" HICKORY S5°E 13.7 FEET

○ = /RON JST #34971  
● = /RON #20712



BEARINGS ESTABLISHED FROM THE PREVIOUS SURVEY RECORDED IN LIBER 1596, PAGE 312, WASHTENAW,  
COUNTY RECORDS. Exhibit A 2 of 6

Exhibit A 2 of 2

I HEREBY CERTIFY THAT I HAVE SURVEYED AND MARKED THE LAND HEREIN PLATTED AND/OR DESCRIBED ON



EXHIBIT B

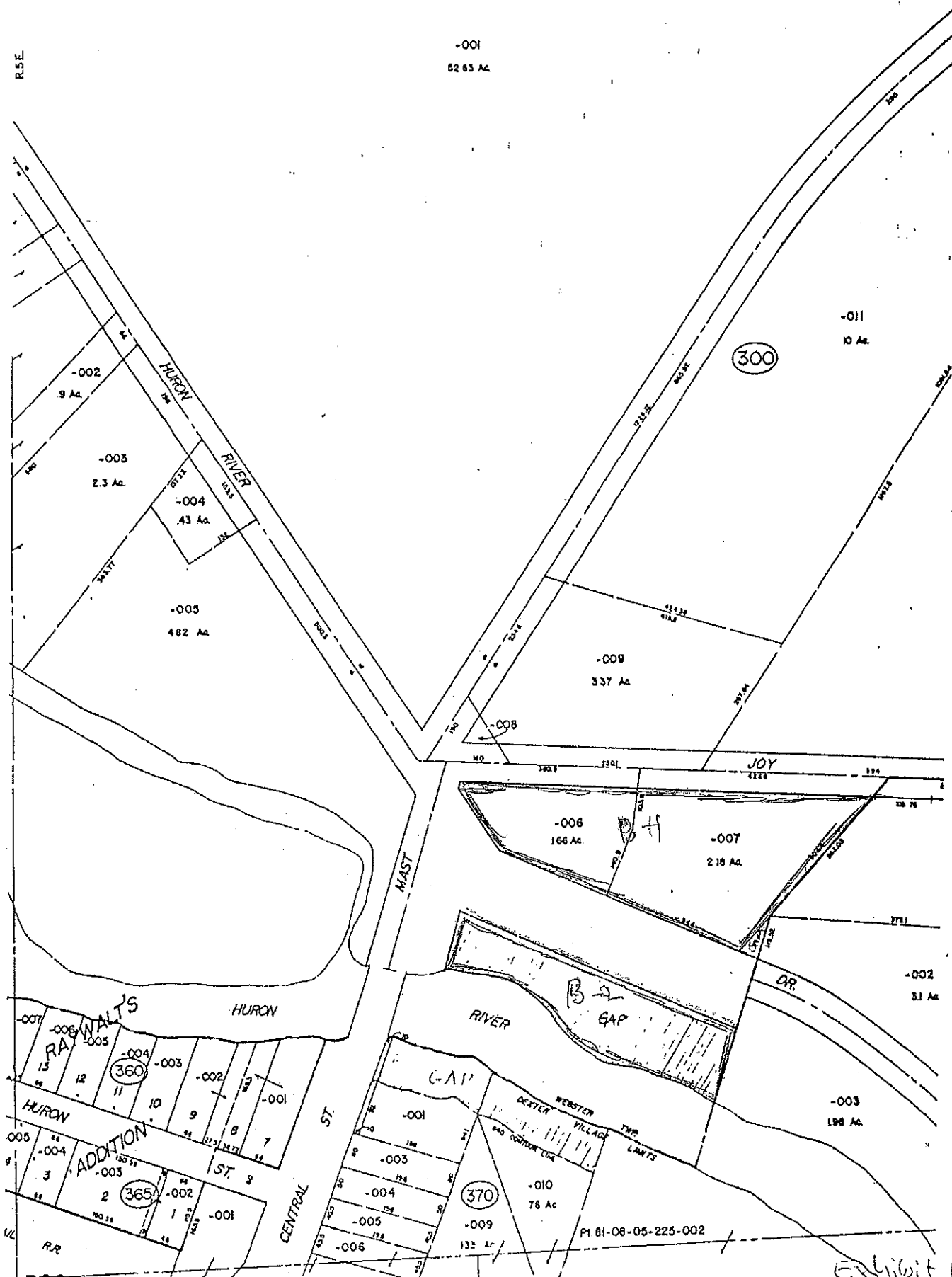
Twenty-eight separate parcels of land as follows:

1. Two parcels of land at the point formed by the intersection of Huron River Drive and Joy Road at Mast Road bearing tax codes 81-03-32-300-006 and -32-300-007 (the so-called Dexter Party Store and Coy properties).
2. A parcel zoned as public land which lies north of Huron River Drive, east of Mast Road and north of the Huron River and has no tax code.
3. The University of Michigan property in the southwest corner of Sec. 31, bearing tax code 81-03-31-300-004.
4. Seven parcels west of Dexter-Pinckney Road and north of Island Lake Road bearing tax codes 81-03-31-300-003, -31-300-011, -31-300-014, -31-300-015, -31-300-016, -31-300-017 and -31-300-018.
5. A series of 10 parcels in Sec. 31 along Huron River Drive bearing tax codes 81-03-31-400-002, -31-400-003, -31-400-014, -31-400-015, -31-400-005, -31-400-006, -31-400-007, -31-400-010, -31-400-011, -31-400-009.
6. A series of 7 parcels in Sec. 32 along Huron River bearing tax codes 81-03-32-300-002, -32-300-014, -32-300-015, -32-300-004, -32-300-016, -32-300-017 and -32-300-018.

Copies of the tax maps generally showing these parcels labelled B1 through B6 are attached hereto.

R5E

-001  
52.83 Ac.



-011  
10 Ac.

300

-002  
9 Ac.

-003  
2.3 Ac.

-004  
43 Ac.

-005  
482 Ac.

-009  
337 Ac.

-006  
166 Ac.

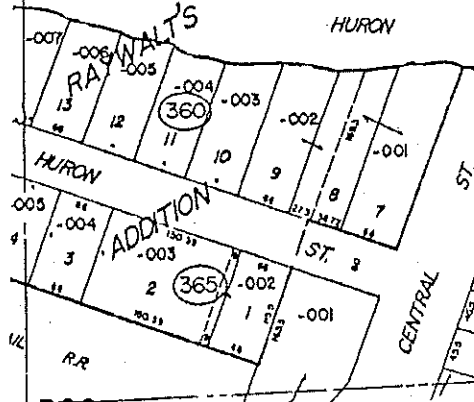
-007  
218 Ac.

-002  
3.1 Ac.

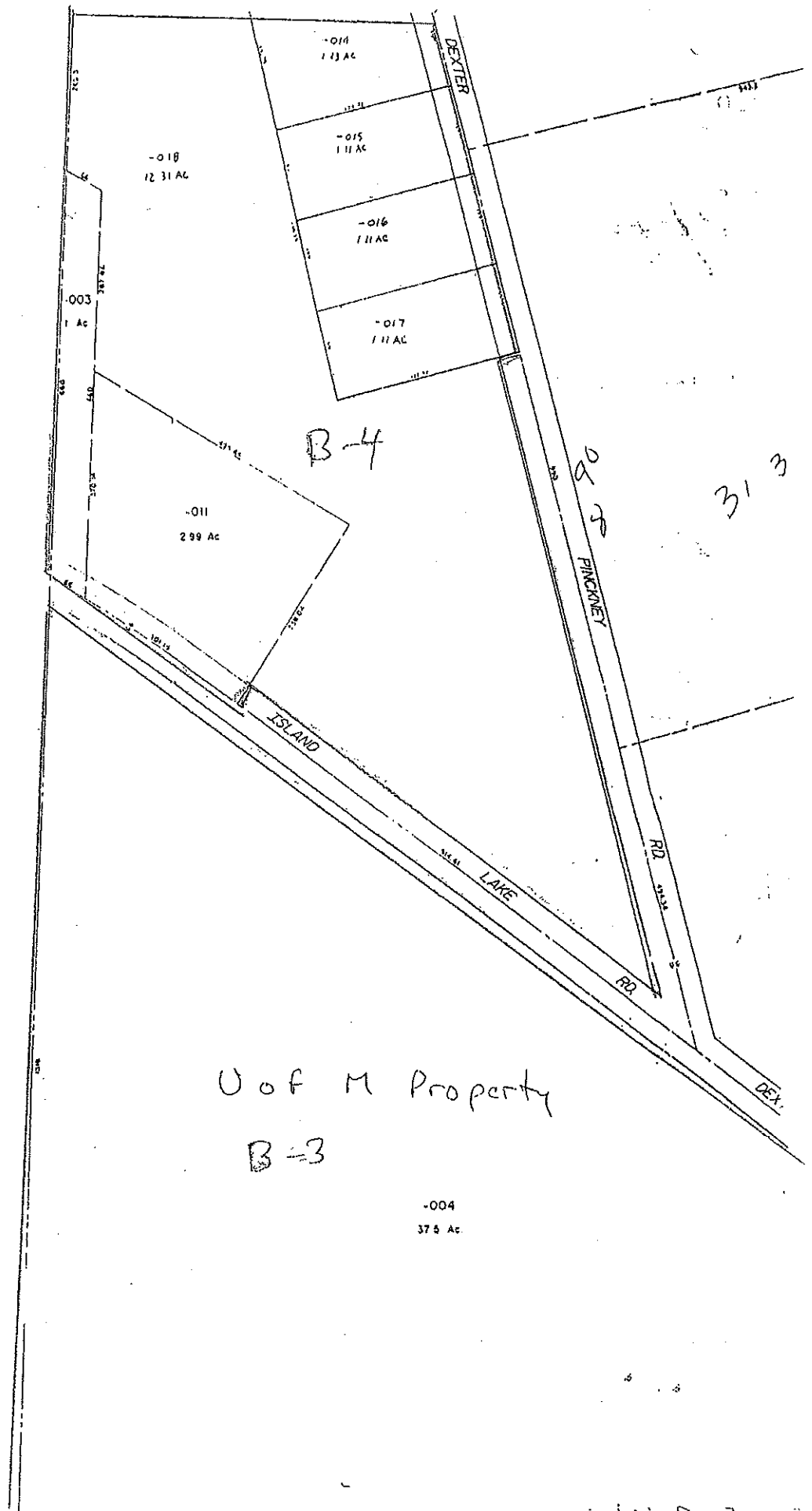
-003  
196 Ac.

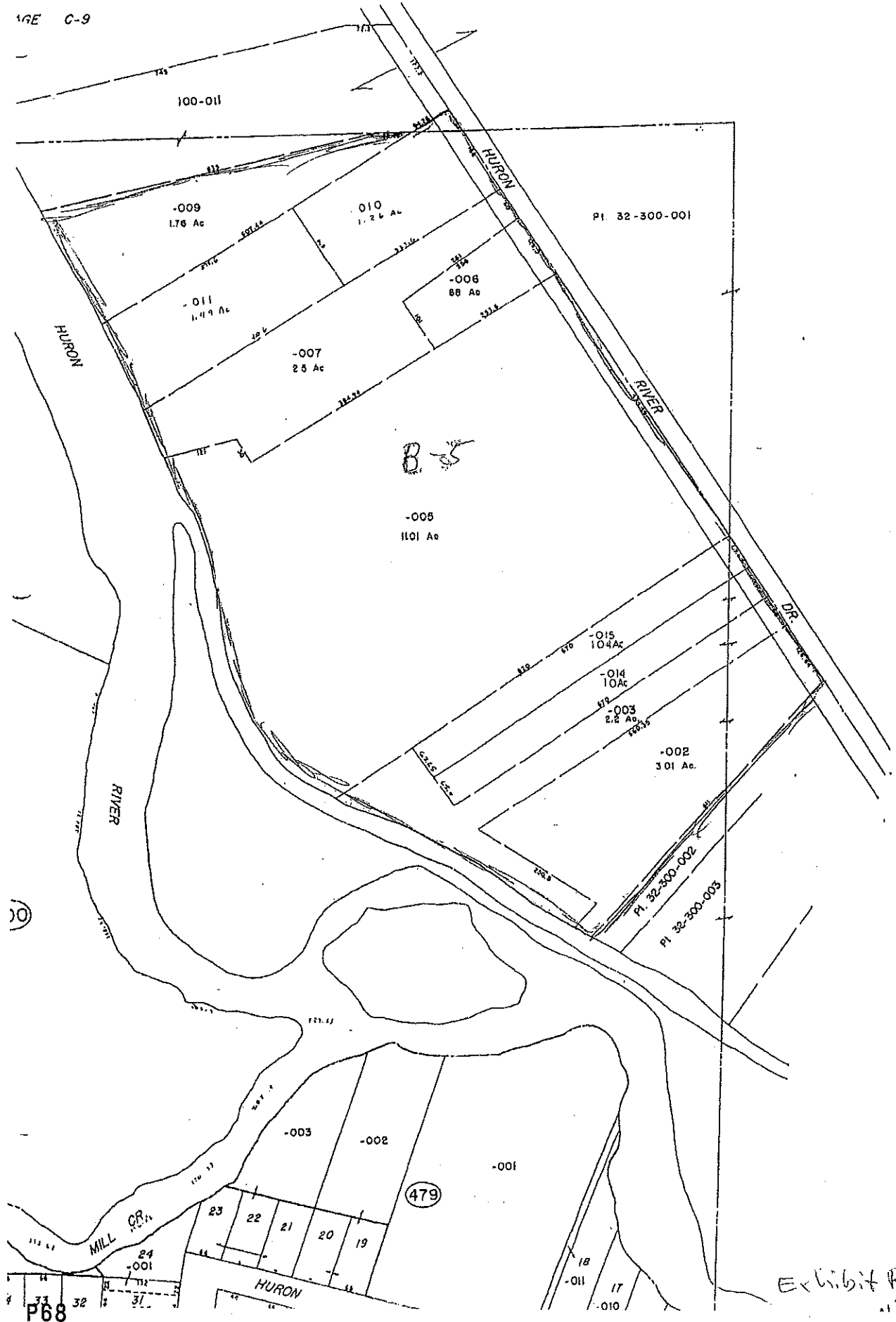
-010  
76 Ac.

-009  
132 Ac.



SEE PAGE D-7  
DEXTER TWP





SEE PAGE C-9-32-3

Exhibit B, 4 of 5



EXHIBIT C

Five parcels of property in Sec. 32 of Webster Township north of Joy Road and east of Mast Road as follows:

1. A 3.37 acre parcel bearing tax code 81-03-32-300-009 and a 17.45 acre parcel bearing tax code -32-300-012 (so-called Smith properties).
2. A 10 acre parcel bearing tax code 81-03-32-300-011 (so-called Agan property).
3. An 18.78 acre parcel bearing tax code 81-03-32-300-010 (so-called Thomson-Shore property).
4. A 6.82 acre parcel bearing tax code 81-03-32-300-013 (so-called Rosentreter parcel).

A copy of the tax map showing these parcels is attached hereto.



**Keough, Shawn**

---

**From:** Allison Bishop [abishop@villageofdexter.org]  
**Sent:** Friday, June 06, 2008 11:56 AM  
**To:** sckeough@comcast.net; Keough, Shawn  
**Cc:** Donna Dettling  
**Subject:** Gordon Hall

Shawn,

I have come up with the following answers to your questions:

1. There is an agreement between Gordon Hall and UMRC regarding use of the Community Center for banquets. I have requested something regarding that agreement in writing from both Kate and Paul.
2. Gordon Hall is 5,000 sf.
3. Based on the REU resolution a banquet hall is the closest use to the proposed Gordon Hall use. (0.2 per 1000 sf)
4. REU factor would be  $(5 \times 0.2 = 1 \times \$8000 = \$8000 \text{ tap fee})$
5. OHM has stated that there is 25 REU's remaining in the Westridge Pump Station.

Per John Kingsley (Webster Township Supervisor) the Webster Township Board must approve extension of utilities into Webster Township. John has quoted the Michigan Constitution, Article VII, Section 29 which refers to "franchise utilities". I am not sure that the Village's utilities are "franchise utilities" and the extension is not going through public ROW, however Paul Bishop has agreed to go through the process with the Board so I am not checking into it any further unless directed.

Please let me know if you need anything else.

Thanks,

*Allison J. Bishop, AICP*  
Community Development Manager  
Village of Dexter  
734.426.8303 ext. 15

6/9/2008



# VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

[ddettling@villageofdexter.org](mailto:ddettling@villageofdexter.org)

Phone (734)426-8303 Fax (734)426-5614

## MEMO

**To:** President Keough and Council  
**From:** Donna Dettling, Village Manager  
**Date:** June 9, 2008

**AGENDA** 6-9-08  
**ITEM** U-5

**Re:** Request from Dexter Area Historical Society and Museum

Attached is a request from the Dexter Area Historical Society and Museum received on Monday June 2, 2008. This item is on the agenda as discussion to give Council an opportunity for additional research before making a decision to provide water and sewer outside of the Village Corporation Limits.

- The Gordon Hall property a.k.a. Judge Dexter's Mansion was not conditionally transferred into the Village last summer when the Historical Society requested that the 14.78 acres known as Cedar's of Dexter be transferred. The attached survey shows the limit of the conditional transfer, which was requested per the 425 Agreement entered into between the Village and Webster Township in 1997. A synopsis of that agreement is provided, along with a map of the areas A, B and C.
- Water and sewer is provided outside the village boundary on a limited basis with rates set at 140% of actual inside rates.
- Connection fees would be established based on similar uses per the table of connection Unit factors. A copy of the Connection Fee Resolution is included for your review.
- Capacity for water and sewer will need to be determined. Sewer Plant capacity as well as system capacity at the pump station in Westridge and in the sewer mains will need to be determined. Water capacity to support use at this site will also need to be determined.

This is a start to the additional research Council will need before making a decision to provide water and sewer outside the Village Corporation Limits. A discussion of other concerns or requests for information is the goal for Monday night's meeting.



# Dexter Area Museum

3443 Inverness Street / Dexter, Michigan 48130 / 313 - 426-2519

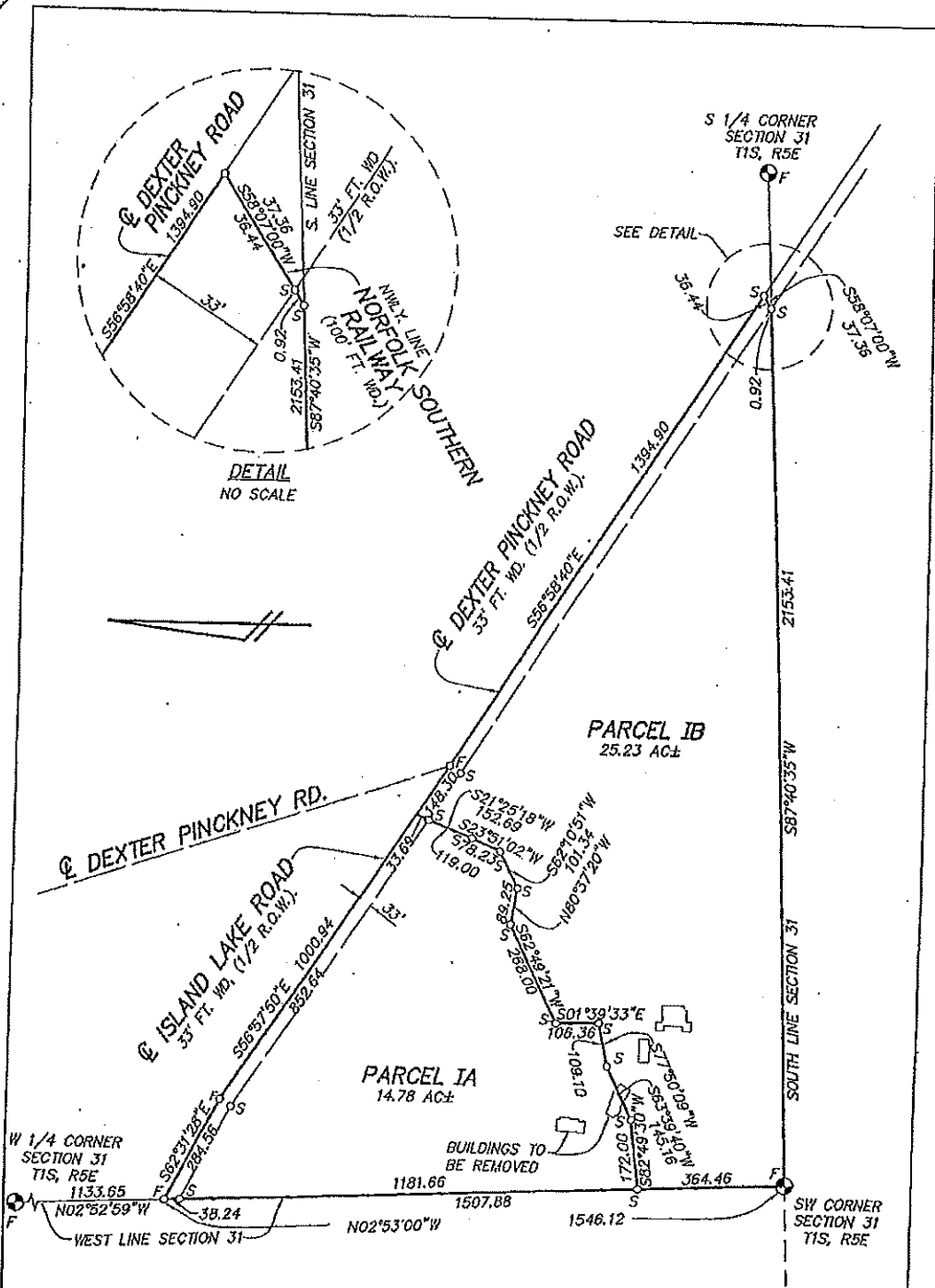
TO: Dexter Village Council  
FROM: Dexter Area Historical Society and Museum (DAHS & M)  
RE: Gordon Hall


The DAHS & M is requesting permission to extend sewer and water connections to Gordon Hall. These connections will be made by the United Methodist Retirement Systems contractors currently on site.

Thank you.

Paul S Bishop  
Chair - Gordon Hall: DAHS & M

RECEIVED  
JUN 02 2008  
VILLAGE OF DEXTER



 <p><b>WASHTENAW ENGINEERING COMPANY</b> CIVIL ENGINEERS • PLANNERS SURVEYORS • LANDSCAPE ARCHITECTS 3250 W. LIBERTY RD ANN ARBOR, MICHIGAN 48103 TEL 734-761-8800 FAX 734-761-8530 www.washtenawengineering.com</p>		<p>SCALE: 1 INCH = 300 FEET</p> <p>LEGEND F = FOUND IRON PIPE S = SET IRON PIPE</p>		<p>CLIENT: DEXTER AREA HISTORICAL SOCIETY</p> <p>TOWN 1 SECTION 31 SOUTH + RANGE 5 EAST WEBSTER TOWNSHIP WASHTENAW COUNTY • MICHIGAN</p>		<p>PROFESSIONAL SURVEYOR NO. 31605</p> <p>STATE OF MICHIGAN ROBERT C. SHEPHERD LAND SURVEYOR NO. 31605 LICENSED LAND SURVEYOR</p>	
<p>DATE 4-3-06</p>		<p>REV. 11-20-06</p>		<p>SHEET 1 OF 2</p>		<p>FILE NO. R-9333</p>	

K:\9303\9303.dwg Plotted: 11/22/2006 02:22 AM 1330

**Legend**

Exhibit A

Exhibit B

Exhibit C

Exhibit D

Exhibit E



**AGREEMENT FOR CONDITIONAL TRANSFER**

**Webster Township – Part A,B,C**

**Dated: April 14, 1997**

( A ) 94.14 acre parcel located in Sec. 31 of Webster Township with frontage on Island Lake Road and Dexter Pinckney Road, referred to as Part A.

( B ) Twenty-eight separate parcels of land identified on the map as B-1 through B-6

( C ) Five parcels of property in Section 32 of Webster Township north of Joy Road and east of Mast Road, referred to C-1 through C-4.

*Map included with annexation document.*

**Considerations (A):**

- Petition for annexation by release, dated April 7, 1995 initiated by Fricke's
- Jurisdiction over the property, together with portions of Island Lake Road and Dexter-Pinckney Road contiguous thereto, are transferred effective April 14, 1997.
- Residents on this property shall be deemed residents of the Village or successor city during the term of this agreement (50 years).

**Considerations (B):**

- Agree these areas should ultimately be transferred to the Village to develop a harmonious boundary.
- Annexation of areas in Exhibit (B) shall be effective upon the date that a written request for transfer is received from the owner of property and action by the Village Council is taken to accept property.

**Considerations (C):**

- Agree areas in Exhibit (C) should remain in the Township but should receive sewer and water service from the Village.
- Jurisdiction is transferred over the property in exhibit C, for the purpose of providing sanitary sewer and water services to owners of such property for industrial uses established thereon.
- Jurisdiction over the property for all other purposes, and responsibility to furnish all other governmental services is expressly retained by the Township.
- Residents on this property shall remain resident of the Township during the term of this agreement.
- Cost for water and sewer transmission lines will be the responsibility of the end user.
- The Village is not obligated to provide service to any owner of property in Exhibit C for other than industrial use.

**General Considerations:**

- Term of agreement: effective April 14, 1997 for a period of fifty (50) years, unless earlier terminated by a final judgment of a court of competent jurisdiction or in accordance with

termination provisions of this agreement. (See detailed termination provision in attached document.

- Agree that this document nor negotiations leading to it can not be considered as admission by either the Township or the Village that any of the properties should be annexed to the Village, except after the expiration of the term of this agreement, or earlier termination by mutual agreement.
- Village and Township shall provide services to the transferred properties (A & B) as provided by state law.
- Village shall provide notice of zoning or rezoning of transferred properties to the Township Board.
- The Township shall continue to receive property taxes from the transferred properties for general operating purposes at the same rate as other property in the Township.
- In the event the law changes or should the Village come a City, the Village or City shall continue for every year during the term of this Agreement (50-years), to pay to the Township an amount equal to the amount which would have been collected by the Township for general operating purposes had the property remained in the Township.
- In no event shall the millage rate levied hereunder exceed 1.16 mills, or that in no event shall the payment required hereunder be reduced because of a tax abatement.
- In the event the Village becomes a City the obligation to make payments shall cease as to any particular property after the successor city has collected and paid to the Township the taxes levied upon that property for twelve full calendar years after the city assumes jurisdiction.
- All properties in Exhibit A & B shall be finally transferred upon termination of this agreement, or the last moment this agreement shall be in effect (April 14, 2047).
- "As to all other properties" shall be returned to the Township upon termination of this agreement.

Party Store	7490 Huron River Drive	C-03-32-300-006	Water and Sewer	
Thomson-Shore Inc	7300 W. Joy Road	C-03-32-300-010	Water and Sewer	
Shear Elegance Salon	7445 Joy Road	C-03-32-300-007	Water and Sewer	
Ann Arbor Well Drilling	7446 Joy Road	C-03-32-300-007	Water and Sewer	
Ed Dumbroski	8100 Shield Road	H-08-07-200-003	Water	
Sean Kesterson	8200 Shield Road	H-08-07-200-004	Water	





# AGENDA 6-23-08

## ITEM L-2

### Budget Amendment Form - Council Approval Required Fiscal Year 2007/2008

Line #	Description	Original Budget	Amended Budget	Difference	Reason for Amendment
101-210.000-810.000	Attorney Fees	\$ 40,000	\$ 45,000	\$ 5,000	Higher than anticipated attorney activity
101-253.000-721.000	Health & Dental Insurance	\$ 15,400	\$ 16,900	\$ 1,500	Orthodontics self-insurance higher than anticipated
101-301.000-920.000	Utilities	\$ 7,000	\$ 12,000	\$ 5,000	Utilities higher than anticipated
101-400.000-721.000	Health & Dental Insurance	\$ 12,800	\$ 14,500	\$ 1,700	Change in number of people covered changed premium
101-410.000-802.000	Professional Services	\$ 500	\$ 800	\$ 300	Dairy Queen project
101-410.000-901.000	Printing & Publishing	\$ 500	\$ 700	\$ 200	Extra costs for publishing in the Ann Arbor News
101-441.000-725.000	Longevity	\$ 2,700	\$ 17,000	\$ 14,300	Union contract change - longevity buy-out
101-441.000-751.000	Gasoline & Oil	\$ 11,000	\$ 15,000	\$ 4,000	Increased fuel costs
101-441.000-740.000	Operating Supplies	\$ 4,000	\$ 7,000	\$ 3,000	Increased costs for operating supplies
101-528.000-941.000	Equipment Rentals	\$ 21,000	\$ 28,000	\$ 7,000	Brush pickup and composting vehicle costs higher than anticipated
101-851.000-910.000	Workers Compensation	\$ 12,000	\$ 13,000	\$ 1,000	Higher than anticipated
101-890.000-955.000	Contingencies	\$ 32,700	\$ -	\$ (32,700)	Use to cover budget amendments
101-201.000-802.000	Professional Services	\$ 11,000	\$ 9,000	\$ (2,000)	Use excess OPEB valuation budget to cover amendments
101-215.000-815.000	Ordinance Codification	\$ 4,000	\$ 500	\$ (3,500)	Use excess codification budget to cover amendments
101-172.000-703.000	Salaries - Non-union	\$ 116,000	\$ 111,200	\$ (4,800)	Use salary budget unused due to hiring date of AVM to cover amendments
Net Change to Budget			\$		

Line #	Description	Original Budget	Amended Budget	Difference	Reason for Amendment
202-451.000-974.000	Capital Improvements	\$ 650,000	\$ 634,600	\$ (15,400)	To cover budget amendments
202-463.000-941.000	Equipment Rentals	\$ 10,000	\$ 15,000	\$ 5,000	Higher than anticipated equipment usage
202-474.000-970.000	Capital Improvements	\$ 75,000	\$ 78,000	\$ 3,000	Capital improvement project slightly higher than budget
202-478.000-704.000	Salaries - Union	\$ 10,000	\$ 15,500	\$ 5,500	Higher than usual snowfall required extra manpower and supplies
202-478.000-705.000	Salaries - Overtime	\$ 3,000	\$ 8,100	\$ 5,100	Higher than usual snowfall required extra manpower and supplies
202-478.000-720.000	Social Security & Medicare	\$ 1,400	\$ 2,400	\$ 1,000	Higher than usual snowfall required extra manpower and supplies
202-478.000-723.000	Retirement Plan	\$ 2,200	\$ 4,500	\$ 2,300	Higher than usual snowfall required extra manpower and supplies
202-478.000-740.000	Operating Supplies	\$ 9,000	\$ 12,500	\$ 3,500	Higher than usual snowfall required extra manpower and supplies
202-890.000-955.000	Contingencies	\$ 10,000	\$ -	\$ (10,000)	To cover budget amendments
Net Change to Budget			\$		

Line #	Description	Original Budget	Amended Budget	Difference	Reason for Amendment
203-000.000-695.001	Transfer In - Municipal Streets	\$ 410,700	\$ 511,900	\$ 101,200	To cover completed capital project and higher winter maintenance
203-451.000-970.000	Capital Improvements	\$ 300,000	\$ 385,000	\$ 85,000	Entire project completed in this fiscal year
203-463.000-941.000	Equipment Rentals	\$ 10,000	\$ 16,500	\$ 6,500	Higher than anticipated equipment usage
203-474.000-740.000	Operating Supplies	\$ 5,000	\$ 500	\$ (4,500)	To cover budget amendments
203-474.000-740.000	Equipment Rentals	\$ 2,500	\$ 1,500	\$ (1,000)	To cover budget amendments
203-478.000-704.000	Salaries - Union	\$ 10,000	\$ 14,500	\$ 4,500	Higher than usual snowfall required extra manpower and supplies
203-478.000-705.000	Salaries - Overtime	\$ 3,000	\$ 7,800	\$ 4,800	Higher than usual snowfall required extra manpower and supplies
203-478.000-720.000	Social Security & Medicare	\$ 1,100	\$ 2,200	\$ 1,100	Higher than usual snowfall required extra manpower and supplies
203-478.000-723.000	Retirement Plan	\$ 1,700	\$ 3,500	\$ 1,800	Higher than usual snowfall required extra manpower and supplies
203-478.000-740.000	Operating Supplies	\$ 10,000	\$ 13,000	\$ 3,000	Higher than usual snowfall required extra manpower and supplies
Net Change to Budget			\$		

Line # 204-555.000-999.006	Transfer Out - Local Streets	\$ 410,700	\$ 511,900	\$ 101,200	Increased to cover capital project and higher winter maintenance
	Net Change to Budget			\$ 101,200	OK to take from Fund Balance - adequate cash available
Line # 303-570.000-990.003	Debt Service - 02 Refunding	\$ 156,300	\$ 159,000	2,700	Increase to include correct amount plus unbudgeted bond fees
	Net Change to Budget			2,700	OK to take from Fund Balance - adequate cash available
Line #	Retirement Plan	\$ 26,500	\$ 30,000	3,500	Longevity cash out caused higher retirement costs
590-548.000-723.000	Longevity	\$ 11,200	\$ 16,000	4,800	Union contract change - longevity buy-out
590-548.000-725.000	Vacation/Sick Cash Out	\$ 7,000	\$ 10,000	3,000	Vacation cash outs were higher than historical
590-548.000-726.000	Chemicals - Plant	\$ 24,000	\$ 31,000	7,000	Cost of chemicals increased
590-548.000-742.000	Gasoline & Oil	\$ 9,000	\$ 13,000	4,000	Increased fuel costs
590-548.000-751.000	Professional Services	\$ 90,000	\$ 114,000	24,000	Additional MDEQ requirements
590-548.000-802.000	Utilities	\$ 66,000	\$ 80,000	14,000	Utilities higher than anticipated
590-548.000-920.000	Transfer Out	\$ -	\$ 35,000	35,000	Transferred attorneys paid by Fund 101 in past for NE Sewer/Bankruptcy
590-850.000-999.001	NE Sewer Bond	\$ 183,600	\$ 180,000	(3,600)	Incorrect spreadsheet used in budgeting
590-850.000-995.002	RD Sewer Bond	\$ 44,000	\$ 42,000	(2,000)	Incorrect spreadsheet used in budgeting
590-850.000-996.001	NE Sewer Interest	\$ 15,000	\$ 3,600	(11,400)	Incorrect spreadsheet used in budgeting
590-890.000-955.000	Contingencies	\$ 25,000	\$ -	(25,000)	Use to cover budget amendments
590-901.000-974.000	Capital Improvements	\$ 110,000	\$ 125,000	15,000	Capital improvement costs
	Net Change to Budget			68,300	Note: Increases involve both unrestricted and restricted funds
Line #	Retirement Plan	\$ 11,300	\$ 16,000	4,700	Longevity cash out caused higher retirement costs
591-556.000-723.000	Longevity	\$ 3,600	\$ 25,000	21,400	Union contract change - longevity buy-out
591-556.000-725.000	Professional Services	\$ 7,000	\$ 20,000	13,000	Pump failures, water main breaks - unexpected expenses
591-556.000-802.000	Utilities	\$ 55,000	\$ 60,000	5,000	Utilities higher than anticipated
591-556.000-920.000	Contingencies	\$ 15,000	\$ -	(15,000)	Use to cover budget amendments
591-890.000-955.000	CIP Capital Improvements	\$ 250,000	\$ 220,900	(29,100)	Use to cover budget amendments - not all capital funds needed this FY
	Net Change to Budget				

Approved by Council on June 30, 2008

David Boyle, Village of Dexter Clerk

# VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

[ddettling@villageofdexter.org](mailto:ddettling@villageofdexter.org)

Phone (734)426-8303

Fax (734)426-5614

## MEMO

**To:** President Keough and Council  
**From:** Donna Dettling, Village Manager  
**Date:** June 23, 2008  
**Re:** Restrict Proceeds from Property Sale

AGENDA 6-23-08

ITEM L-3

Attached is a copy of the check we received from the sale of village property to Schulz Development. Schulz Development purchased 6,104 square feet of property to complete their Mill Creek Terrace site at \$29 per square foot for a total sale price of \$177,016. The net proceeds after expenses equals \$174,466.50, which I have suggested in the past, would be a reasonable deposit into the "Building Reserve Account".

I am recommending that Council make a motion to restrict the net proceeds of \$174,446.50 into the "Building Reserve Account", reserved for future building project. With the current restricted funds of \$29,818.14, this would bring the total restricted amount for a future building project to \$204,264.64.

Please contact me if you have any questions or concerns with this recommendation.

AMERICAN TITLE COMPANY OF WASHTENAW

265442

\*\*\*\* REAL ESTATE CLOSING \*\*\*\*

265442

Buyer/Borrower: Mill Creek Terrace LLC, a  
Seller: Dexter  
Lender:  
Property: Dexter, MI /  
Settlement Date: June 5, 2008  
Disbursement Date: June 9, 2008  
Check Amount: \$ 174,466.50  
Pay To: The Village of Dexter  
For:

Closer/Responsible Party: Tim Ehlert

96426

265442

AMERICAN TITLE COMPANY OF WASHTENAW

ESCROW ACCOUNT  
3005 BOARDWALK, SUITE 202  
ANN ARBOR, MI 48108

BANK OF ANN ARBOR  
ANN ARBOR, MICHIGAN 48104  
74-1373-724

265442

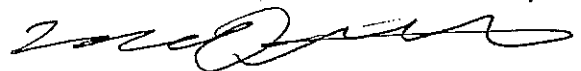
96426

DATE  
June 9, 2008

AMOUNT  
\$ \*\*\*\*\*174,466.50

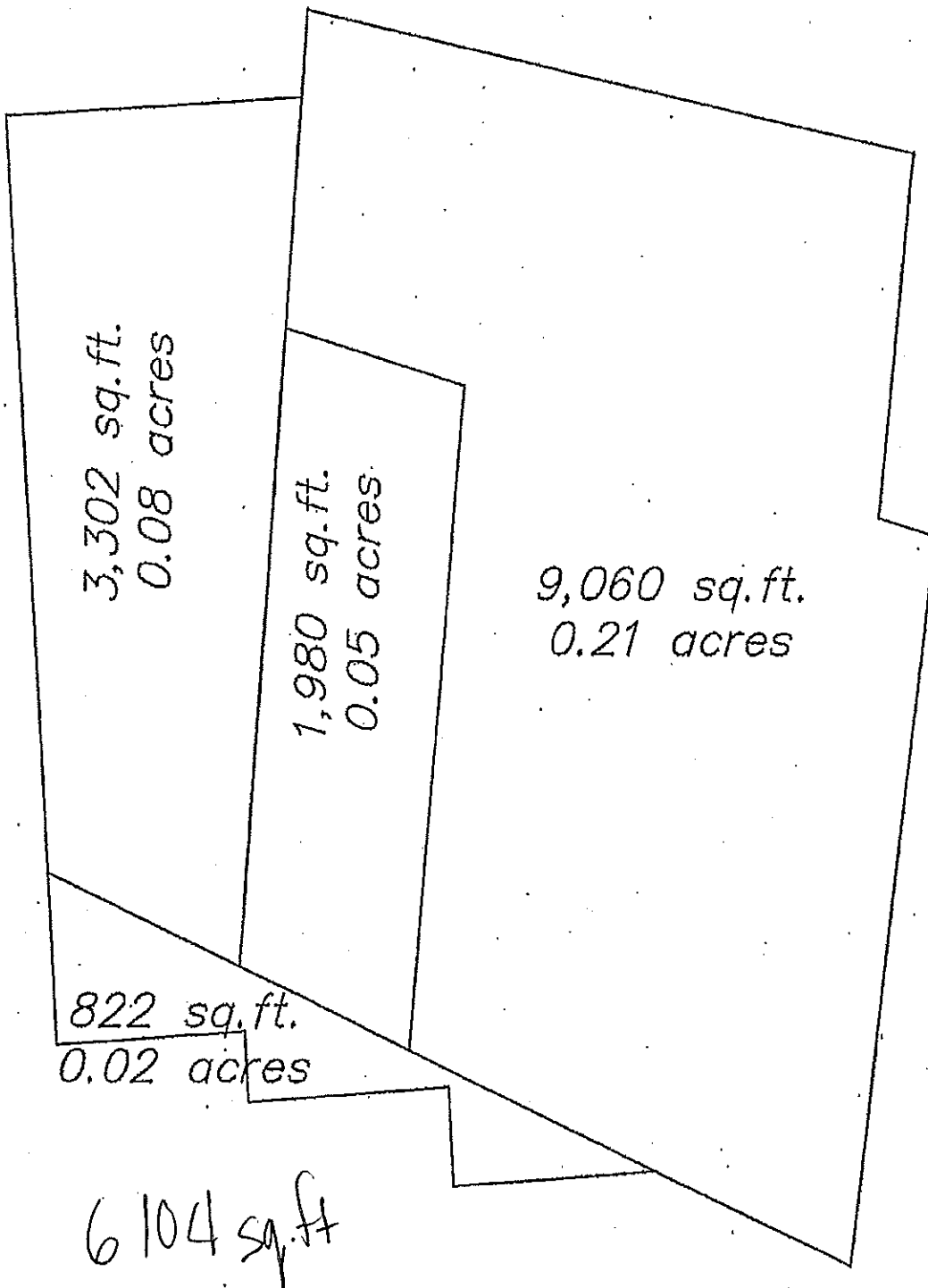
PAY TO THE ORDER OF --One Hundred Seventy Four Thousand Four Hundred Sixty Six and 50/100 ----- Dollars  
The Village of Dexter

VOID AFTER 90 DAYS



MP

⑈ 265442 ⑈ ⑆ 072413735⑆ 0100⑈ 02342⑈ 3⑈





# VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

[ddettling@villageofdexter.org](mailto:ddettling@villageofdexter.org)

Phone (734)426-8303

Fax (734)426-5614

## MEMO

**To:** President Keough and Council  
**From:** Donna Dettling, Village Manager  
**Date:** June 23, 2008  
**Re:** DDA 2008-09 Budget

**AGENDA** 6-23-08  
**ITEM** L-4

Attached is a copy of the DDA 2008-09 Budget. The DDA Board approved this budget at their meeting on June 12<sup>th</sup>. Council accepts the DDA budget for inclusion with our budget.

If you have any questions, please contact Marie Sherry or Dan O'Haver.

	Current Year 2007/2008		Proposed 2008/2009	DDA Board Adopted
	Adopted	Estimated		
	Budget	Year End		
<b>Fund 248 Downtown Development Authority</b>				
<b>Revenues</b>				
415.000 Tax Capture Revenue	517,000.00	563,403.31	550,000.00	550,000.00
Estimated YRE = actual receipts - estimated refund. Proposed 08/09 conservative due to reduction in Village overall taxable value				
665.000 Interest Earned	20,000.00	23,537.64	65,000.00	65,000.00
Includes interest from escrow's bond issue				
676.000 SBT Credits	100,000.00	175,100.00	-	
One time item for FY 07/08				
<b>Total Revenues</b>	<b>637,000.00</b>	<b>762,040.95</b>	<b>615,000.00</b>	<b>615,000.00</b>
<b>Reserved Used for Current Budget</b>	<b>-</b>	<b>-</b>		
<b>Total Revenue &amp; Reserves</b>	<b>637,000.00</b>	<b>762,040.95</b>	<b>615,000.00</b>	<b>615,000.00</b>
<b>Expenditures</b>				
<b>Department 248 Administration</b>				
803.000 Contracted Services	5,000.00	32,764.30	5,000.00	5,000.00
Includes \$19,876.88 for attorneys for SBT Credits - one time charge				
820.000 Planning Consulting	20,000.00	37,483.14	20,000.00	20,000.00
Includes \$6,550 in costs for consulting on bond issues				
<b>Total Administration</b>	<b>25,000.00</b>	<b>70,247.44</b>	<b>25,000.00</b>	<b>25,000.00</b>
<b>Department 442 Downtown Public Works</b>				
803.015 Village Maintenance	40,000.00	40,000.00	40,000.00	40,000.00
Paid to the Village for salary support and landscape services				
803.016 Downtown Infrastructure Maintenance	-	-		
For non-capital improvements/maintenance in downtown				
970.000 Capital Improvements	10,000.00	-	10,000.00	10,000.00
<b>Total Downtown Public Works</b>	<b>50,000.00</b>	<b>40,000.00</b>	<b>50,000.00</b>	<b>50,000.00</b>
<b>Department 965 Transfers Out</b>				
999.012 Transfer Out for Bond Payments - 394	144,500.00	133,028.64	309,500.00	480,500.00
Increased amount due to new bond issues in 2008				
999.013 Transfer Out for DDA Reserve	30,000.00	30,000.00	-	-
Zero in FY 07/08 - loan to be converted to a grant				
999.014 Transfer Out to DDA Project Fund - 494	337,000.00	45,778.38	477,300.00	489,300.00
999.015 Transfer Out to Bond Construction Fund - 495	-	47,653.50		
To pay for bond discount points on taxable bond				
999.016 Transfer Out for Restricted Jeffords Reserve - 494	-	-		
<b>Total Transfers Out</b>	<b>511,500.00</b>	<b>256,460.52</b>	<b>786,800.00</b>	<b>969,800.00</b>
<b>Total Expenditures</b>	<b>586,500.00</b>	<b>366,707.96</b>	<b>861,800.00</b>	<b>1,044,800.00</b>
<b>DDA Fund Total Revenue/Reserves Over Expenditures</b>	<b>50,500.00</b>	<b>395,332.99</b>	<b>(246,800.00)</b>	<b>(429,800.00)</b>



	Current Year 2007/2008		Proposed 2008/2009	DDA Board Adopted
	Adopted Budget	Estimated Year End		
<b>Fund 394 DDA Debt Fund</b>				
<b>Revenues</b>				
665.000 Interest Earned	-	12,158.88	5,000.00	5,000.00
CD Interest				
695.006 Transfer In from DDA Fund 248	114,500.00	133,028.64	309,500.00	480,500.00
<b>Total Revenues</b>	<b>114,500.00</b>	<b>145,187.52</b>	<b>314,500.00</b>	<b>485,500.00</b>
<b>Reserves Used for Current Budget</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Revenue &amp; Reserves</b>	<b>114,500.00</b>	<b>145,187.52</b>	<b>314,500.00</b>	<b>485,500.00</b>
<b>Department 850.000 Long Term Debt</b>				
997.001 DDA 2001 Bond (\$900K)	79,100.00	78,917.52	77,500.00	77,500.00
Bond payment + Bond fees				
997.002 DDA 1994 Bond (\$255K)	35,400.00	35,270.00	43,500.00	43,500.00
Final bond payment made May 2009 + Bond fees				
997.003 DDA 2008 Taxable Bond (\$1.6M)	-	-	119,000.00	119,000.00
New Issue - May 2008 - amount from actual payment schedule				
997.004 DDA 2008 Non-Taxable Bond (\$2+M)	-	-	74,500.00	74,500.00
New Issue - July 2008 - amount is estimated by the bond/finance consultant				
<b>Total Long Term Debt</b>	<b>114,500.00</b>	<b>114,187.52</b>	<b>314,500.00</b>	<b>314,500.00</b>
<b>Total Expenditures</b>	<b>114,500.00</b>	<b>114,187.52</b>	<b>314,500.00</b>	<b>314,500.00</b>
<b>DDA Fund Total Revenue/Reserves Over Expenditures</b>	<b>-</b>	<b>31,000.00</b>	<b>-</b>	<b>171,000.00</b>
Cash flow analysis: 2007 revenue from Village tax capture was \$282,000, received in October. Bond payments due in November are \$108,87				
Scio Township capture received in April - May Bond payments are \$199,372.				
Total May & Nov (not including bond fees) is \$308,244 - \$25,977 less than Village Capture				

	Current Year 2007/2008		Proposed 2008/2009	DDA Board Adopted
	Adopted	Estimated		
	Budget	Year End		
<b>Fund 494 DDA Project Fund</b>				
<b>Revenues</b>				
665.000 Interest Earned	-	14,041.52	-	
Interest will only be earned on Jeffords Restricted				
695.006 Transfer In From DDA Fund 248	337,000.00	45,778.38	477,300.00	489,300.00
695.016 Transfer In From DDA Fund 248 Jeffords Restricted	-	-		
<b>Total Revenues</b>	<b>337,000.00</b>	<b>59,819.90</b>	<b>477,300.00</b>	<b>489,300.00</b>
<b>Reserved Used for Current Budget</b>	<b>312,000.00</b>	<b>-</b>		
<b>Total Revenue &amp; Reserves</b>	<b>649,000.00</b>	<b>59,819.90</b>	<b>477,300.00</b>	<b>489,300.00</b>
<b>Expenditures</b>				
<b>Department 503.000 DDA Baker Road Project</b>				
967.001 Project Design & Engineering	300,000.00	11,066.50	5,000.00	17,000.00
Project not started FY 07/08 - carry over to FY 08/09				
967.002 Technical & Testing Services	-	-	14,300.00	14,300.00
Project not started FY 07/08 - carry over to FY 08/09				
975.010 DDA Construction	-	-	258,000.00	258,000.00
Project not started FY 07/08 - carry over to FY 08/09				
975.002 DDA Baker Road Infrastructure	150,000.00	-	150,000.00	-
Infrastructure improvements contribution associated with brownfield redevelopment on Baker - proposed Wellness Center				
<b>Total Capital Improvements</b>	<b>450,000.00</b>	<b>11,066.50</b>	<b>427,300.00</b>	<b>289,300.00</b>
<b>Department 901.000 Capital Improvements</b>				
975.001 DDA Baker Road Streetscape	300,000.00	11,066.50	-	-
See above Dept 503.000 for FY 08/09 Budget				
975.002 DDA Baker Road Infrastructure	150,000.00	-	-	150,000.00
Infrastructure improvements contribution associated with brownfield redevelopment on Baker - proposed Wellness Center				
975.003 DDA Alpine Water Improvements	50,000.00	-	50,000.00	50,000.00
Project not done in FY 07/08 - move to FY 08/09 - Alpine Alley & Water Improvements				
975.004 DDA Pharmacy Parking Lot	108,000.00	97,722.85	-	-
Project completed				
975.005 Tupper Property Due Diligence	25,000.00	31,046.47	-	
Property Purchase Completed FY 07/08. See Bond Fund 495 for purchase-related expenditures.				
975.006 Main Street Bridge/DDA Project	10,000.00	-	-	
975.007 Schulz Development Agreement	6,000.00	4,330.00	-	
<b>Total Capital Improvements</b>	<b>649,000.00</b>	<b>144,165.82</b>	<b>50,000.00</b>	<b>200,000.00</b>
<b>Department 965 Transfers Out</b>				
999.015 Transfer Out to Bond Construction Fund - 495	-	43,220.00	-	
For bond expenses				
<b>Total Transfers Out</b>	<b>-</b>	<b>43,220.00</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>649,000.00</b>	<b>187,385.82</b>	<b>477,300.00</b>	<b>489,300.00</b>
<b>DDA Fund Total Revenue/Reserves Over Expenditures</b>	<b>-</b>	<b>(127,565.92)</b>	<b>-</b>	<b>-</b>

	Current Year 2007/2008		Proposed 2008/2009	DDA Board Adopted
	Adopted	Estimated		
	Budget	Year End		
<b>Fund 495 DDA Bond Construction Fund</b>				
<b>Revenues</b>				
665.002 Interest - DDA Non-Taxable Bond	-	-	20,000.00	20,000.00
Estimated amount based on liquid investment of bond proceeds.				
698.002 2008 Taxable Bond Proceeds	1,600,000.00	1,600,000.00	-	-
Proceeds used to purchase Tupper property for \$1.6 million FY 07/08				
698.003 2008 Non-Taxable Bond Proceeds	-	-	2,000,000.00	2,000,000.00
Proceeds to be used for Jeffords Street/Main Street/Mill Creek improvements, and the Dexter-Ann Arbor Streetscape FY 08/09				
695.006 Transfer In From DDA Fund 248	47,700.00	47,653.50	-	-
To cover Bond Discounts for Taxable Bond FY 07/08				
695.007 Transfer In from Project Fund 494	43,300.00	43,220.00	-	-
To cover Bond Issuance Costs for Taxable Bond FY 07/08 (less interest earned prior to closing)				
<b>Total Revenues</b>	<b>1,691,000.00</b>	<b>1,690,873.50</b>	<b>2,020,000.00</b>	<b>2,020,000.00</b>
<b>Reserved Used for Current Budget</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Revenue &amp; Reserves</b>	<b>1,691,000.00</b>	<b>1,690,873.50</b>	<b>2,020,000.00</b>	<b>2,020,000.00</b>
<b>Expenditures</b>				
<b>Department 248 Administration</b>				
842.002 Bond Issuance Costs - Taxable Bond	43,300.00	43,220.00	-	-
Bond Counsel, Financial Advisor, Credit Rating, OS Printing & Mailing, Filing Fees, Paying Agent Fee FY 07/08				
842.003 Bond Discounts - Taxable Bond	47,700.00	47,653.50	-	-
FY 07/08				
842.004 Bond Issuance Costs - Non-Taxable Bond	-	-	50,000.00	50,000.00
Bond Counsel, Financial Advisor, Credit Rating, OS Printing & Mailing, Filing Fees, Paying Agent Fee for Non-Taxable Bond				
<b>Total Administration</b>	<b>91,000.00</b>	<b>90,873.50</b>	<b>50,000.00</b>	<b>50,000.00</b>
<b>Department 501 Jeffords Street Reconstruction</b>				
967.001 Project Design & Engineering	-	90,901.98	23,500.00	23,500.00
FY 07/08 Expenses to be reimbursed to Project Fund 494 once bond proceeds are received.				
967.002 Technical & Testing Services	-	-	126,400.00	105,000.00
FY 07/08 Expenses to be reimbursed to Project Fund 494 once bond proceeds are received.				
975.009 Bond Construction (DDA)	-	-	1,239,400.00	1,239,400.00
FY 07/08 Expenses to be reimbursed to Project Fund 494 once bond proceeds are received.				
975.011 Property Acquisition	-	139,733.92	-	-
FY 07/08 Expenses to be reimbursed to Project Fund 494 once bond proceeds are received.				
<b>Total Jeffords Reconstruction</b>	<b>-</b>	<b>230,635.90</b>	<b>1,389,300.00</b>	<b>1,367,900.00</b>
<b>Department 502 Main Street Bridge Enhancements</b>				
967.001 Project Design & Engineering	-	17,435.00	9,600.00	5,000.00
FY 07/08 Expenses to be reimbursed to Project Fund 494 once bond proceeds are received.				
967.002 Technical & Testing Services	-	-	13,500.00	11,000.00
FY 07/08 Expenses to be reimbursed to Project Fund 494 once bond proceeds are received.				
975.009 Bond Construction (DDA)	-	-	225,000.00	155,000.00
FY 07/08 Expenses to be reimbursed to Project Fund 494 once bond proceeds are received.				
<b>Total Main Street Bridge Enhancements</b>	<b>-</b>	<b>17,435.00</b>	<b>248,100.00</b>	<b>171,000.00</b>

	Current Year 2007/2008		Proposed 2008/2009	DDA Board Adopted
	Adopted	Estimated		
	Budget	Year End		
<b>Department 503 Dexter-Ann Arbor Streetscape</b>				
967.001 Project Design & Engineering	-	-	22,000.00	22,000.00
FY 07/08 Expenses to be reimbursed to Project Fund 494 once bond proceeds are received.				
967.002 Technical & Testing Services	-	-	16,500.00	16,500.00
FY 07/08 Expenses to be reimbursed to Project Fund 494 once bond proceeds are received.				
975.009 Bond Construction (DDA)	-	-	275,000.00	275,000.00
FY 07/08 Expenses to be reimbursed to Project Fund 494 once bond proceeds are received.				
975.010 Streetscape Streetlights	-	-	-	
<b>Total Dexter-Ann Arbor Streetscape</b>	-	-	313,500.00	313,500.00
<b>Department 729 Tupper Property Acquisition</b>				
975.008 Property Purchase 3045 Broad	1,600,000.00	1,600,000.00	-	
Property closing done prior to July 1, 2008				
<b>Total Tupper Property Acquisition</b>	1,600,000.00	1,600,000.00	-	-
<b>Department 965 Transfers Out</b>				
999.014 Transfer Out to DDA Project Fund 494	-	100,000.00		
For prepaid expenses: FY 07/08 is for \$100,000 for Tupper Property				
<b>Total Transfers Out</b>	-	100,000.00	-	-
<b>Total Expenditures</b>	1,691,000.00	2,038,944.40	2,000,900.00	1,902,400.00
<b>DDA Fund Total Revenue/Reserves Over Expenditures</b>	-	(348,070.90)	19,100.00	117,600.00

# VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

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Phone (734)426-8303 Fax (734)426-5614

## MEMO

**To:** President Keough and Council  
**From:** Donna Dettling, Village Manager  
**Date:** June 23, 2008  
**Re:** Employment Agreement "Treasurer/Finance Director"

**AGENDA** 6-23-08  
**ITEM** L-5.

Attached is an Employment Agreement for the Treasurer/Finance Director position. I am recommending a 2.8% merit increase retroactive to December 17, 2007. Ms. Sherry's last merit adjustment of 3% was in December 2006 with a 2.5% adjustment to cover the increase in the employee MERS contribution.

The **2.8% merit increase** is for satisfactory performance during the past year of all essential duties and responsibilities of the Treasurer/Finance Director. The merit adjustment is primarily intended to reward Ms. Sherry for accomplishment of objectives that were set for this review period 12/2006 through 12/2007. Listed below are the objectives sufficiently achieved during the review period:

- Continue to work with Financial Model, used for long-range financial planning and budget preparation.
- Develop a plan to carve out DAFD from Village's MERS group.
- Written procedure for closing the register.
- Monitor Bond Fund 401 and cash flow from \$1.7 million bond.
- Improve the Village's score on our Web Site.
- Direct debit and credit card payment for utility bills.
- Develop procedure for collection of delinquent personal property.

This review period will transition the Finance Officer/Treasurer position to a July 1<sup>st</sup> adjustment period. This review period covers December 2006 through June 30, 2008. A transition adjustment of 4.8% effective 7-1-2008 is being recommended for this extended review period.

The rate adjustment for July 1, 2008 is being recommended to reward Ms. Sherry for efforts noted above as well as areas where she has gone above and beyond her job description and exceeded expectations in current job duties during this extended review period. This adjustment is intended to support Ms. Sherry's efforts over the past year in taking on additional finance duties for the DDA as well as certification as a Certified Public Finance Administrator (CPFA).

This certification is achieved through education and experience as noted below:

1. Applicant must be a duly elected or appointed treasurer, deputy or assistant treasurer, employee in/or dealing with the office of treasurer, or other principal officer in the public entity who is charged with the performance or supervision of one or more of the following responsibilities: investments, debt or treasury activities.
2. Applicant must have been an "Active" (see Association of Public Treasurers of United States & Canada's Bylaws for definition) member:
  - a. for at least twenty-four months immediately before applying for certification; and
  - b. at the time of approval.
3. Applicant must believe in and practice APT US&C's Code of Ethics (as adopted).
4. Applicant must forward to APT US&C headquarters:
5. Applicant must have earned a total of 100 Experience and Education points. A minimum of 40 points must be earned in either education or experience with a maximum of 60 points in the remaining category. Certification expires every five years.

Listed below are objectives sufficiently achieved during the extended review period:

- The DDA Treasurer duties were successfully transferred to the Village. Marie continues to work with the DDA executive board to develop financial reports to facilitate DDA activities.
- Marie consistently throughout this review period closed the monthly books before the end of the next month, which exceeds the standard established for this activity.
- Marie was instrumental on the labor negotiation team in successfully achieving concessions and modest wage adjustment.
- Successfully updated the Water and Sewer Rate Study Model and worked with the Utility Committee to prepare a rate adjustment recommendation.
- Commitment to sound financial practices that help Village increase our Bond rating from an A- to an A+ rating.

The items listed below were established for next review period 2009:

1. Support successful execution of the 2008/09 FY budget to come in at or below projected budget on expense side.
2. Continue to work with Financial Model, use it more frequently with Council for Long-range financial planning sessions.
3. Continue to update Water and Sewer Rate study for use with water and sewer rate adjustment recommendations to the Board.
4. Work with DDA to develop project-tracking capabilities and monitor Bond Issues.
5. Work with DDA to enhance understanding of monthly reports.
6. Develop a funding recommendation for Other Post Employment Benefits (OPEB).
7. Review investment policy and recommend changes.
8. Aid in the implementation of office communication efforts with public.
9. Find new ways to improve the website, and fully integrate community activities.
10. Continue involvement in the State Legislative Committee through Michigan Governmental Finance Officers Association and Michigan Municipal Treasurers Association.

If needed, performance appraisal documents for this employee are available for review by Council. Marie requested that discussion of her performance be completed in closed session.

*A delayed review for this position or other non-bargaining employees is an unacceptable practice. In this instance it is the exception not the rule. In preparation for the Village Manager's next review in May 2009, all non-bargaining employee reviews will be completed in April prior to my review. A summary of performance highlights, expectations and recommended pay adjustments will be provided as part of the Village Manager performance evaluation.*

**EMPLOYMENT AGREEMENT  
2008  
VILLAGE TREASURER/FINANCE DIRECTOR  
VILLAGE OF DEXTER**

This is an employment agreement, made and entered into this **23<sup>rd</sup> Day of June, 2008** by and between the Village of Dexter, State of Michigan, and Marie A. Sherry.

**WHEREAS**, It is the desire of the employer to employ Sherry as Finance Officer/Village Treasurer of the Village of Dexter, subject to the terms and conditions herein provided; and

**WHEREAS**, Sherry desires to accept employment as Finance Officer/Village Treasurer of the Village of Dexter subject to the terms and conditions herein provided;

**NOW THEREFORE**: inconsideration of the mutual covenants herein contained, the parties agree as follows:

**SECTION 1 DUTIES**

Ms. Sherry agrees to provide service to the Village of Dexter in the manner and according to the duties and responsibilities prescribed for the Finance Officer/Village Treasurer by the Village Manager, the Village Charter, the Village Ordinances, and resolutions of the Village Council and by Law.

**SECTION 2 TERM OF EMPLOYMENT**

- A. Sherry agrees to remain in the employ of the Employer until her termination date. The term of employment under this agreement commenced December 17, 2001, which is the initial appointment of office of the Finance Officer/Treasurer and shall be for two years, and may be renewed.
- B. Nothing in this agreement shall prevent, limit or otherwise interfere with the right of the Manager to terminate the services of Sherry according to the ordinance, which provides for the appointment of the village treasurer, hereto attached.
- C. Nothing in the Agreement shall prevent, limit or otherwise interfere with the right of Sherry to resign at any time from her position with Employer, subject only to the provisions of Section 5 of this Agreement.

**SECTION 3 SUSPENSION**

Employer may suspend Sherry with pay and benefits at any time during the term of this agreement for any reason or no reason, with or without cause, and for any period of time, as deemed necessary by the Village Manager.

**SECTION 4 TERMINATION AND SEVERANCE PAY**

Sherry shall be compensated for all earned and unused vacation, holidays, pension and insurance benefits accrued up to the date of her employment. In the event Sherry is terminated for cause, Employer shall have no obligation to make the lump sum cash payment herein provided.



For the purpose of this provision "Cause" shall be construed to mean [1] commission of criminal offense, and/or [2] having been charged with any act involving moral turpitude, which the Council has reasonable grounds to believe is true, and/or [3] the willful and habitual failure to perform her duties and responsibilities in the manner prescribed by the Village Manager.

#### **SECTION 5 RESIGNATION**

In the event Sherry voluntarily resigns her position with Employer before expiration of this agreement, then Sherry shall give Employer thirty-30 days notice in advance, unless the parties agree otherwise.

#### **SECTION 6 SALARY**

Employer agrees to pay Sherry for her services, rendered pursuant hereto, an annual base salary of **\$61,500.00** payable in installments at the same time as other management employees of the Employer are paid. This pay adjustment is retroactive to December 17, 2007.

**This review period will serve as the transition for future pay adjustments that will be made on July 1<sup>st</sup> of each year to coincide with the fiscal year calendar as well as the adjustment period for other non-bargaining unit employees. This review period covers December 2006 through June 30, 2008. Effective July 1, 2008 Sherry's annual base salary will be \$64,450.00.**

Annual adjustments in base salary shall be made based on an annual performance review of Sherry made in **May of each year in place of the current practice of the anniversary date.** The Finance Officer/Village Treasurer position is considered exempt from overtime or compensatory time.

#### **SECTION 7 PERFORMANCE EVALUATION**

The Manager will review goals and evaluate the performance of Sherry once a year in May. Said review and evaluation shall be in accordance with the criteria developed jointly by the Employer and Sherry, which may be added to or deleted from as the Manager sees fit. Ms. Sherry requests that discussion by Village Council of her performance be completed in closed session.

#### **SECTION 8 FRINGE BENEFITS**

**Vacation Time** - Sherry shall be credited with twenty [20] days vacation leave upon hire and thereafter annually on her employment anniversary date. Vacation time will be used during the following 12-month period. The practice of paying for vacation time, and carrying over vacation time will cease. The Village has adopted a strict use it or lose it policy.

**Sick Time** - Sherry shall receive twelve [12] days sick leave each calendar year. Sick leave may be accrued and carried forward equal to the number of sick days needed to cover a 3-month period of disability. Sherry may accumulate a maximum of 480 hours of sick leave. Sick leave benefits are available for periods of incapacity due to illness or injury while actively employed with the Village. Sick leave benefits will not be paid under any other circumstances.

**Insurance Benefits** - In the event Sherry elects not to participate in the hospitalization, surgical and comprehensive medical insurance coverage provided by the Employer, then in-lieu of said coverage the Employer will make a payment to Sherry in an amount equal to 60% of the total cost of coverage for a single person up to a maximum annual payment of \$3,000.00.



Except as otherwise provided in this Agreement, the Employer agrees to provide Sherry the same comprehensive health, dental, life (\$50,000) and long and short term disability insurance, under the same plans as apply to other Department Heads of the Employer.

**Retirement** – The Employer agrees to contribute 10%+ or - of Sherry's gross pay to the retirement program MERS. The maximum employee contribution will not exceed 4%.

#### **SECTION 9 ARBITRATION**

It is mutually agreed between the parties that arbitration shall be the sole and exclusive remedy to redress and dispute, claim or controversy involving the interpretation of this Agreement or the terms, conditions or termination of Sherry's employment with the Employer. Any such dispute, claim or controversy arising under or in connection with this Agreement shall be settled exclusively by arbitration in accordance with the Voluntary Labor Arbitration Rules of the American Arbitration Association then in effect. The arbitrator's sole authority shall be to interpret or apply the provisions of this Agreement; he shall not change, add to, or subtract from any of its provisions. The Arbitrator shall have the power to compel attendance or witnesses at a hearing. The arbitration award shall be final and binding and shall be the sole remedy for any claimed breach of this Agreement. Judgment may be entered on the arbitrator's award in any court having jurisdiction, but neither party may otherwise resort to any court or administrative agency with respect to any dispute that is able to arbitrated under this section except for claims that the arbitrator will be borne by the Employer and Sherry equally. This arbitration provision shall, with respect to any dispute, claim or controversy rising under or in connection with this Agreement, survive the termination or expiration of the Agreement.

#### **SECTION 10 INDEMNIFICATION**

Employer shall defend, save harmless, and indemnify Sherry against any tort, professional liability claim or demand or other legal action to the extent provided for under the Village's insurance policies with its carriers arising out of an alleged act or omission occurring within the scope of her employment and in the good faith performance of Sherry's duties as Finance Officer/Village Treasurer.

#### **SECTION 11 BONDING**

Employer shall bear the full cost of any fidelity or other bonds required of Sherry under any law or ordinance.

#### **SECTION 12 OTHER TERMS AND CONDITIONS**

The Manager, in consultation with Sherry, shall fix any such other terms and conditions of Sherry's employment, as it may determine from time to time provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, the Village Charter or any law.

#### **SECTION 13 REPRESENTATION OF EMPLOYER**

Employer represents that it has the legal authority to enter into and be bound by the terms of this Agreement.

#### **SECTION 14 SEVERABILITY**

Should a court of jurisdiction hold any provision of this Agreement unlawful, all other provisions of the Agreement shall remain in force for the duration of the Agreement.

#### **SECTION 15 NOTICES**

Notices pursuant to this Agreement shall be given by personal delivery to the other party, or by certified mail through the United States Postal Service, postage prepaid, addressed as follows:

Village Manager  
8140 Main St.  
Dexter, MI 48130

Sherry's Address:  
7801 Salem Road  
Northville, MI 48167

Alternatively, notices required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or deposit with the United States Postal Service.

#### **SECTION 16 ENTIRE AGREEMENT**

This agreement contains the entire agreement between the parties relating to the subject matter hereof and supersedes all previous discussions, negotiations, and agreements between the parties, whether written or oral, with respect to the subject matter hereof. This Agreement cannot be modified, altered, or amended except by written agreement, signed by both parties. Each of the parties has received an executed original of this Agreement.

#### **SECTION 17 BINDING NATURE, NON-ASSIGNMENT**

This agreement shall be binding upon and inure to the benefit of the parties hereto and Ms. Sherry's respective heirs, personal representatives and attorneys-in-fact. This Agreement is non-assignable.

IN WITNESS WHEREOF, The Village of Dexter has caused this Agreement to be signed and executed in its behalf by the Village Manager, the day and year first above written.

\_\_\_\_\_  
Marie A. Sherry

\_\_\_\_\_  
Date

\_\_\_\_\_  
Shawn W. Keough,  
Village President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Donna Dettling  
Village Manager

\_\_\_\_\_  
Date